PERMIT APPLICATION

Applicant’s Name: ____________________________ Date: _______________________

Activity Address: ____________________________________________________________

APPLICATION FOR:

- Regulated activity: ____________________________________________________________
- Subdivision feasibility: # of lots _________________________________________________
- Correction of a violation: _______________________________________________________
  
  Permits to correct violations will expire at the end of the period specified by Commission for remedial action.
- Exemption: see separate form - Application for an Exemption
- Other - specify: ___________________________________________________________________
  ________________________________________________________________________________

FOR OFFICE USE ONLY

Date Submitted: ___________________ Received By: ____________________________________________

Application #: ___________________ IWC Date of Receipt: ____________________________

Fee Paid: ___________________ □ Cash □ Check#______________ Check date: ____________ By: ____________

Date (14 Days from Receipt) ____________ 65 Days from Receipt: ________________

Public Hearing Date: ___________________ Continued to: ________________________________

Extension Request Date: ___________________ Date Extension Ends: _____________________

ACTION TAKEN:

- □ Application Withdrawn Date: ___________________ Comment: ____________________________
- □ Denied Without Prejudice □ Denied Date: ____________ Reason: __________________________
- □ IWC Approval Date: ____________ □ Agent Approval______________ Date: _____________

Please complete the entire form as applicable. Attach supporting documentation. The applicant is responsible for providing all pertinent information and may be required to supply additional information and/or pay for expert consultation, beyond what is outlined on this form. To save time and avoid rejection of an application, read and use the Inland Wetland and Watercourses Regulations, Town of Washington and the Applicant’s Guide to Completing and Processing an Application for an Inland Wetlands Permit before applying.

Applications must be complete* and submitted to the Land Use Office no later than 7 calendar days before the next regularly scheduled meeting to allow sufficient time for administrative, public, and commissioner review. The application will be considered at the next regularly scheduled meeting. Complete applications submitted to the Land Use Office later than the specified deadline for that meeting, may be added to the agenda at the discretion of the Commission. Consideration of late applications will await preliminary review by the administrative staff as time permits. The schedule of meetings and times is posted at the Town Hall and at www.WashingtonCt.org.

*To be considered “complete,” the application must include:

- Yellow Mandatory Land Use Pre-Application Form signed by the property owner and if applicable, a letter from conservation easement holder
- All required forms, attachments and authorizations;
- Live (ink) signature(s) of the property owner(s);
- The Statewide Inland Wetlands and Watercourses Activity Reporting Form (Section II completed);
- A check, payable to the Town of Washington, for the Application Fee of $60.00, plus any other applicable fees from the posted Fee Schedule, plus the required State Tax of $60.00; Total fee: $120.00.
Town of Washington Inland Wetlands Commission

SECTION I: CONTACT INFORMATION
1) Name of Owner: _______________________________________________________________________
2) Mailing Address: _____________________________________________________________________
   City __________________________________________ State: ______________ Zip: ___________
3) Telephone Home: (      )__________________________ Cell: (      )_________________________
4) Email: _______________________________________________________________________________
5) Authorized Agent (attach mandatory written authorization): _________________________________
6) Agent Address: _________________________________________________________________________
7) Agent’s Home Telephone: (___)____________________ Business: (___)_________________________
8) Agent’s Email: __________________________________________________________________________
9) Name, Address, Title and Phone Number of any Professional(s) or Contractor(s) to be involved in the project:
   _____________________________________________________________________________________
   _____________________________________________________________________________________
   _____________________________________________________________________________________
10) All correspondence, notices, permits shall be sent to: ☐ Property Owner ☐ Agent

SECTION II: PROPERTY INFORMATION
1) Address of Property: ___________________________________________________________________
2) Assessor’s Map, Lot Number(s): ________________________
3) Total Acreage: ___________________
4) Located in a Historic District? ☐ Yes ☐ No
5) Applicant’s Interest in Property (circle one):   Owner   Developer   Option Holder
   Other (describe): _______________________________________________________________________

SECTION III: PROJECT/ACTIVITY INFORMATION
1) Project/Activity Name (e.g. pond dredging, etc.): ___________________________________________
2) If the activity involves the installation or repair of a septic system(s):
   Has the Health Official approved the plan? ☐ Yes ☐ No
3) Total Wetland Acres: ___________________ Disturbed Wetland Acres: _____________________
4) Total Review Acres*: ___________________ Disturbed Review Acres: _____________________
   * The review area is all land within 100 feet of all wetlands soils and watercourses/water bodies. Activities beyond the 100-foot review area, which have the potential to adversely affect wetlands and watercourses, are also subject to wetlands jurisdiction and permitting requirements.
5) Linear Feet of Watercourse: ______________ Linear Feet of Watercourse disturbed: ____________
6) Square feet of proposed impervious surfaces (roads, buildings, parking, etc.): ________________
7) Does this project/activity comply with all applicable zoning regulations? ☐ Yes ☐ No
SECTION IV: PROJECT NARRATIVE
Attach separate sheet(s) if necessary

1) Proposed Activity (detailed description):
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

2) The proposed activity will involve the following within wetlands, a watercourse, and/or a review area:
Check all that apply:
- ☐ Alteration
- ☐ Construction
- ☐ Pollution
- ☐ Deposition of Materials
- ☐ Removal of Materials
- ☐ Bridge or Culvert
- ☐ Discharge To
- ☐ Discharge From
- ☐ Other (describe) ________________________________________________________________

2) Amount, type, and location of materials to be removed, deposited or stockpiled: ______________________________
____________________________________________________________________________________
____________________________________________________________________________________

3) Description of proposed project, construction work sequence, machinery to be used, & duration of activities:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

4) Describe alternatives considered and why the proposal described herein was chosen:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

SECTION V: ADJOINING MUNICIPALITIES & NOTICE

1) Check whether any of the following circumstances apply **:
- ☐ A portion of the property affected by the decision of the Commission is located within five hundred (500) feet of the boundary of an adjoining municipality.
- ☐ A portion of the sewer or water drainage from the project site will flow through and significantly impact the sewage system within the adjoining municipality.
- ☐ Water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality.

**If any of these situations apply (are checked), the applicant is required to give written notice of his/her application to the Inland Wetlands Agency of the adjoining municipality, on the same day that he/she submits this application. Notification must be by Certified Mail with Return Receipt Requested.
SECTION VI: ATTACHMENTS

Please attach the following along with any other pertinent information:

1) An 8.5” x 11” photocopy of the pertinent section of the USGS topographic quadrangle with the property outlined or pinpointed. *Note: USGS Topographic Quadrangle Map is available in the Land Use Office.*

2) Scale drawings of the project and property that show the project in detail. They should include the following:
   - a. Title block with project name, owner, date, total acres, address, and map drafter.
   - b. North arrow
   - c. Scale bar
   - d. Legend
   - e. Property lines
   - f. Wetland boundaries
   - g. Watercourses with direction of flow, water depth, & bottom characteristics (if applicable)
   - h. Edge of review area/100’ setback.
   - i. Topographic contour lines
   - j. Dimensions and exact locations of proposed activities including material and soil stockpiles, erosion and sedimentation controls, ingress and egress patterns
   - k. Existing and proposed vegetation, including limit of disturbance line.

3) If a Soil Scientist is involved, his/her name, written report, and field sketch.

4) The Commission may, at its discretion, require an A-2 Survey showing wetland boundaries that have been flagged by a Certified Soil Scientist (CSS) and surveyed and plotted by a Licensed Surveyor.

SECTION VII: CONSENT AND SIGNATURE(S)

The undersigned, as owner(s) of the property, hereby consents to necessary and proper inspections of the above mentioned property by Commissioners and agents of the Inland Wetlands Commission, Town of Washington, at reasonable times, both before and after a final decision has been issued by the Commission. The undersigned hereby certifies that the information provided in this application, including its supporting documentation, is true and he/she is aware of the penalties provided in Section 22a-376 of the Connecticut General Statutes for knowingly providing false or misleading information.

___________________________________________________
Print Name of Property Owner

________________________________________  __________________________
Signature of Property Owner (live ink)        Date

________________________________________
Print Name of Property Owner

________________________________________  __________________________
Signature of Property Owner (live ink)        Date