

TOWN OF WASHINGTON
Board of Selectmen
Minutes
August 22, 2019

Minutes are subject to the approval of the Board of Selectmen.

Present: First Selectman Mark E. Lyon. Selectman Jay Hubelbank.
Public: Michelle Gorra, Chris Charles.

Call to Order: First Selectman Mark Lyon called the meeting to order at 5:36p.m.

MOTION: To add subsequent business not already on the Agenda. By Mark Lyon, seconded by Jay Hubelbank. Discussion: appointment of Deputy Fire Marshall. The motion passed unanimously.

Approval of Minutes:

- **Motion:** To approve the minutes of the August 8, 2019 meeting of the Board of Selectmen. By Mark Lyon, seconded by Jay Hubelbank and unanimously approved.

Communications:

- **ASAP Thank you:** ASAP Director, Joanne Torti has written thanking the Town for its continued support of the program with a \$5,000 contribution.
- **Greenwoods Thank you:** Greenwoods Executive Director, John Simoncelli, has written thanking the Town for its continued support of their organization with a \$3,000 contribution.
- **CT Tree Protective Association, Inc.:** In honor the 100th Anniversary of the passage of the Arborist Law, the Connecticut Tree Protective Association would like to present the Town of Washington with a young white oak tree to be planted in honor of this centennial. First Selectman Mark Lyon has notified the committee that worked on the Plaza Project asking for their suggestions for placement of the tree.

Appointments/Resignations:

- **Appointment of Tory Kaiser as Deputy Fire Marshall: Motion:** To appoint Tory Kaiser as Deputy Fire Marshall for a period of 90 days. By Jay Hubelbank, seconded by Mark Lyon. Discussion: Fire Marshall Tom Osborne is currently on short-term disability. Tory Kaiser is currently part-time Deputy Fire Marshall in Litchfield and willing to assist the Town of Washington at this time. The length of the term of this appointment may be extended should both parties agree. The motion passed unanimously.

First Selectman's Report: First Selectman Mark Lyon reported the following:

- **Highway Department** has been busy paving, chip sealing, improving drainage issues, etc.
- **T-Mobile** has notified the Town of Washington it will be changing antennas on their tower in Marble Dale.

OLD BUSINESS:

- **WiFi in the Depot:** Selectman Jay Hubelbank reported that the project is moving forward. He has met with Ed Advance who will be performing tests involving beaming signals throughout the

Depot. Once the system is up and running, Jay will be working with the Washington Business Association to advertise. The signal will originate at the Washington Primary School.

- **Job Descriptions:** Employees have been sent electronic templates as well as a sample Job Description. Jay Hubelbank reported they are being submitted to the Selectmen's Office and Ed Advance will assist with having them put into a final format.
- **Region #12 Update:** Jay Hubelbank reported the project is still on schedule. There are components of the project that will not be completed by the start of school but these were not scheduled to be done by then – therefore, none of the project is behind schedule.

NEW BUSINESS:

- **Discussion of Beach House Rental:** Chris and Leah Papsin have notified the Parks and Recreation Commission (who have rented the Beach House and been the Beach Caretakers for 8 years) that they are in the process of building a home which they expect to be able to move into in late November. As their lease goes through April, they are inquiring if this will be possible. Both the Parks and Rec Commission, and the Board of Selectmen, have agreed to allow their moving when the house is ready with no penalty for breaking the lease. The position will be advertised following their move.
- **Request from the Gunn Library to waive the rental fee of the Main Hall: Motion:** To approve the request to waive the rental fee for the Main Hall by the Gunn Library for their annual Fund Raiser on October 12, 2019. The Library will be responsible for providing insurance, the deposit fee and payment of custodial fees. By Mark Lyon, seconded by Jay Hubelbank and unanimously approved.

Visitors:

- **Michelle Gorra** inquired if there was an update on the RRR violations on Roxbury Road. Mark Lyon explained that he believed all trailers had been removed from the property. Sanitarian Suzanne Von Holt was not available this week for a more detailed update.

EXECUTIVE SESSION: Motion: To enter into Executive Session at 5:58p.m. to discuss a real estate matter. By Mark Lyon, seconded by Jay Hubelbank and unanimously approved.

The Selectmen re-entered the regular meeting of the Board of Selectmen at 6:04p.m. **Motion:** To enter into negotiations with Edith Johnson to purchase a parcel of land (approximately .35 acre) at the intersection of Mygatt Road and Scofield Hill Road. The purpose would be to realign Mygatt Road and improve the site line at the intersection. By Mark Lyon, seconded by Jay Hubelbank and unanimously approved.

Adjournment:

- **Motion:** To adjourn the meeting at 6:06p.m. as there was no further business for discussion. By Jay Hubelbank, seconded by mark yon and unanimously approved.

Respectfully submitted,
Mary Anne Greene
Selectmen's Assistant