

May 14, 2012

Minutes are subject to the approval of the Parks and Recreation Commission.

Present: Chairman C.J. Kersten, Commissioners Ray Reich, Tim Cook, Whitney Ryan, Laura Martin; Coordinator Lisa Easter, Clerk Mary Anne Greene.

Visitor: Hank Valley.

Call to Order:

Chairman C.J. Kersten called the meeting to order at 7:08 p.m.

Visitor:

* Hank Valley came to this evening's meeting to discuss the Boat Launch Supervisor position that was discussed at last month's meeting. Hank explained to the Commissioners that the job has changed, paper work increased, etc. since he first started. He is now also employed as an EMT in New Milford and has had to adjust his hours at the launch accordingly. Hank would like to continue to be "supervisor" agreeing to arrange for shift coverage for times he cannot be at the launch. For this season, he is arranging for all shift coverage and "back-up coverage" as well. He has arranged for all launch workers to be able to contact each other to communicate any changes that need to be made in the schedule, etc. Hank also reviews all paperwork completed by other launch employees that needs to be filed with the Resident Trooper and in compliance with the Lake Waramaug Agreement and Lake Waramaug Interlocal Agreement Ordinance.

Approval of Minutes:

Motion:

To approve the minutes of the April 9, 2012 meeting of the Parks and Recreation Commission as presented.

By Ray Reich, seconded by Tim Cook and unanimously approved.

OLD BUSINESS:

* Beach & Boat Launch:

Ray Reich reported that Jeff Cox is returning as Beach Director. Sand is ordered and Mary Anne Greene will check with Highway Department re: it's delivery. As a follow up to Hank Valley's attendance at tonight's meeting and his willingness to be Boat Launch Supervisor, a job description is being prepared which will outline the duties of supervising and overseeing other Boat Launch employees. Ray also reported that there has been some damage to the Boat Launch gate and a wooden post. He will refer to the Buildings and Properties Commission.

* River Walk Park:

Liz Gugel has assumed responsibilities as Pavilion Attendant and all comments regarding her work performed have been positive. She has agreed to keep the message board up-to-date as well. Tim Cook reported that the ground where the electric line has been installed to the new score board needs to be filled and seeded. The pitcher's mound on Joe Martin field needs some work. Sparky Lowe has agreed to take care of both of these items. Motion: To approve an expenditure of

\$300 for Sparky Lowe to complete the filling and seeding and mound work needed. By Laura Martin, seconded by Whitney Ryan and unanimously approved. Whitney Ryan said that she has been asked to relay to the Commission the hope of some that should the Gunnery move playing fields to South Street, the field behind the Pavilion remain a soccer field and not become another baseball field.

* Web Site:

Laura Martin has met with Web Master Steve Wadelton and will be working on the Parks and Rec page on the website – updating, pictures, links to areas such as Soccer and Baseball Associations, camps, etc.

* Fireworks:

Ray Reich reported that money is beginning to come in; t-shirts are being worked on, etc. There was discussion as to tightening up parking on Painter Ridge Road – cars are parking without permits – what can be done, etc. Hank Ferrence has again agreed to open one of his fields for permitted parking. Laura Martin and Whitney Ryan have volunteered to help Ray with selling t-shirts.

* Flagpole:

Nothing to report. Awaiting work from Joe Mustich who was going to be checking with Dirk Sabin, Land Use offices, etc.

* Community Day:

Laura Martin will be volunteering at Community Day on June 2nd for Washington Montessori. She has offered to also have a table with Parks and Rec program and camp info, etc.

COORDINATOR'S REPORT:

Lisa Easter reported the following:

* Bus Trips:

Red Sox vs. Tampa Bay Rays at Fenway Park, May 27th. 30 out of 52 tickets have been sold.

* Summer Brochure:

The brochure is at the printer and should be in the mail later this week or beginning of next. There is also an insert in the Spring Washington Times newsletter.

* Qigong:

Andrea Coakley held a free class last Wednesday, May 9th - had 9 participants many of whom expressed interest in returning. Lisa will be taking vacation time and notified the Commission that the office will be covered.

NEW BUSINESS:

* Moorings:

Ray Reich has checked with the First Selectman re: insurance coverage/liability should moorings be approved and installed at the Town Beach. Once that information is received, there will be further discussion regarding the number, charges, etc.

CHAIRMAN'S REPORT:

C.J. Kersten reported the following:

* Thank you to all for a successful, enjoyable, food-filled evening in honor of Sheila, Lou, Holly and Joan!

* Congratulations to Great Auntie Sheila Mary on the birth of Tilden Evans!!

Adjournment to Executive Session:

Motion:

To enter into Executive Session to discuss a personnel matter.

By C.J. Kersten, seconded by Tim Cook and unanimously approved.

The Commissioners re-entered their regular meeting at 8:57 p.m.

Motion:

To place an ad in VOICES and the Waterbury Republican for the Groundskeeper position at the River Walk Park.

By Ray Reich, seconded by Tim Cook and unanimously approved.

Adjournment:

Motion:

To adjourn the meeting at 9:00 p.m. as there was no further business for discussion.

By C.J. Kersten, seconded by Whitney Ryan and unanimously approved.

Respectfully submitted,
Mary Anne Greene
Clerk