

February 12, 2014

Present:

Chairman C.J. Kersten, Commissioners Joe Fredlund, Whitney Ryan, Laura Martin, Tim Cook, Sheila Anson.

Coordinator Lisa Easter and Clerk Mary Anne Greene.

Call to Order:

Vice Chairman Sheila Anson called the meeting to order at 7:05 p.m.

Approval of Minutes:

Motion:

To approve the minutes of the January 13, 2014 meeting of the Parks and Recreation Commission.

By Joe Fredlund, seconded by Tim Cook and unanimously approved.

OLD BUSINESS:

* Beach & Boat Launch:

Sheila Anson reported that she has seen Leah Papsin who expressed her wish to continue the caretaker position with her husband Chris. Sheila assured her that the Commission was very pleased with the job they were doing.

* River Walk Park:

Lisa Easter reported that Milford Sign can make all the signs for the baseball fields, discussed at last month's meeting, for a total of \$5841. Motion: To approve an additional \$341 to the \$5500 approved last month for the construction and installation of signs of the baseball fields. By Tim Cook, seconded by Laura Martin and unanimously approved. Tom Knecht has given a verbal estimate of approximately \$20,600 for replacement of the floor in the Pavilion. It is estimated that a total cost of approximately \$25,000 would also cover the installation of asphalt around the Pavilion. C.J. Kersten and Joe Fredlund have asked Tom for a written estimate that could be used for inclusion in a capital budget request.

* 2014/2015 Budget:

Lisa Easter distributed a proposed budget worksheet for 2014-2015 which included figures discussed at last month's budget workshop. The Commissioners discussed the different areas that showed increases and why. They asked Lisa to begin approving time cards for the Pavilion Attendant, Groundskeeper and Security personnel prior to their being submitted for payroll.

* Erin Brinton's Programs:

No report for this meeting.

* Family Free Swim on Martin Luther King Day was a great success and will be held again on President's Day.

* Bus Trips:

Trips to Mohegan Sun, Ellis Island and Yankees Game are being planned.

* Babysitting Course:

Mo Van Moffaert will be holding a course tentatively scheduled for the first weekend in April. Lisa will get notices out and advertise once the dates and times are confirmed.

* CT Trails Day:

No report.

COORDINATOR'S REPORT:

Lisa Easter reported the following:

* Steep Rock Thank you has been received for the \$250 donation.

* Washington Business Association has asked the Parks and Recreation Commission if they would like to join. It was decided not to.

NEW BUSINESS:

* Election of Officers:

Motion:

To elect the following Officers - C.J. Kersten, Chairman, Sheila Anson, Vice-Chairman and Laura Martin, Treasurer.

By Joe Fredlund, seconded by Whitney Ryan and unanimously approved.

* Commission Vacancy:

There is presently a vacancy on the Commission. This will be discussed further at next month's meeting.

* Personnel Evaluation:

C.J. Kersten will schedule a time to meet with Lisa for her annual evaluation.

* Jason Spooner Concert:

Whitney Ryan reported that all is confirmed for Jason's second annual concert - August 23rd. She and Lisa will work together to get out early "save the date" notices on Facebook, etc.

* U-13 Travel Team has asked to use the Ted Alex Field for practices - working around the other team's schedules. Following discussion it was decided to grant this request with the condition that all insurances be in place. Tim Cook also offered to get a complete schedule of all the teams that use the fields.

CHAIRMAN'S REPORT:

C.J. Kersten reported the following:

* Belated Happy (November) Birthday to Laura Martin.

* Happy Birthday (Groundhog's Day) to Lisa Easter.

* Happy Birthday (Valentine's Day) to Whitney Ryan.

* Thank you to Ed Droessler for the fantastic snow sculpture of momma and baby elephant on the Town Hall lawn.

* Stay warm, stay safe with this week's scheduled storms.

Adjournment:

The meeting was adjourned at 8:30 p.m. as there was no further business for discussion.

Respectfully submitted,
Mary Anne Greene
Clerk