

## November 8, 2004

Meeting called to order at 7:03 p.m. A quorum was noted with the following commission members in attendance:

Sheila Anson, Tim Cook, Lisa Easter, Joe Fredlund, Joan Gauthey, Holly Haas, CJ Kersten, Ray Reich

Excused: Lou Magnoli

Approval of the October 4, 2004 meeting approved.

Sheila noted that congratulations were in order to Ray Reich as Rotary Volunteer of the year, and to Dick Johnson, emergency services volunteer of the year. There is a \$250.00 award and Ray stated that \$125.00 will be designated for the bathroom project and the other \$125 to American Legion.

### **River Walk Pavilion Project:**

There was a meeting with Dick Sears, Sheila, Joe, CJ and Linc Cornell, need to get an appeal letter out. We will need to meet and stuff envelopes etc. After a lengthy discussion the commission decided on the following plan of action:

1. Set up a meeting with Dick, Linc, Michael Jackson and commission member to talk about final clear concise numbers for completion. (Aiming for next Tuesday, November 16 at 5:00 p.m.)
2. Need to set up photo opportunity with Ericson Agency and commission members.

Also, commission members to sign thank you note.

3. CJ to get numbers for electrical from Darryl Wright, Wright Electric
4. Joe to talk to Ray Underwood for Village Improvement possibly donation and recognition.

CJ made a motion to target our final donation by year end 2004, give it our last goodwill effort, then Parks and Rec will re-evaluate the project and make a decision whether or not to terminate project. Passed unanimously.

Lisa announced that the port a potty was vandalized, repair will be \$300.00. Town insurance will cover.

Skateboarding has become an issue on the walking path and in pavilion, police said there needs to be signage for them to enforce. Selectman need to approve a sign.

Talked about the irrigation system for the ball field, there is a problem with the depth of the pump in the river. If and when we dig a well for the bathrooms, and water supply is adequate, we should marry up the two systems. Otherwise, we will re visit the pump issue.

Picnic tables will need to be painted in the spring.

Mr. Osborne received a note from the Locke's for a job well done!

### **Beach and Boat Launch:**

Lisa and Sheila had an impromptu meeting with Hank. He is concerned with the state agreement for next April and how is going to enforce the rules. State campers especially. There are three subcommittees that will be set up; Hank will be asked to serve on the one for ramp construction and operation.

It was the consensus of the board that if someone needs to get their boat out of the water after the 10/31 deadline that they will be charged a late fee. Lisa will see if the two that were not out in time paid the town fee and will contact them through a letter regarding the new procedure. This will be addressed in

the spring to come up with a late policy and fee.

### **Basketball:**

There are 16 registered for the 5th and 6th grade A and B teams. There will be no 7th and 8th grade teams (not enough registrations). There are enough coaches for the younger teams, Doug Bixby, John Quist and Marty O'Malley and Kevin Lamay. Backboards came last Friday but the hardware didn't fit, will be redelivered. The old basketball hoops will be given to Booth Free and Burnham as requested. Adult basketball needs 3 new balls \$35.00 each, board approval. Lisa will bring a thank you note to Marty O'Malley to be signed by commission members for his contribution for the hoops.

### **Town Planning Process:**

The commission expressed their disappointment that there was nothing in the municipal building presentation about the pavilion bathroom project. Dave Werkhoven also made a point of asking about it at the meeting.

### **Personnel Subcommittee:**

Joan, Holly and Ray met with Lisa prior to the meeting.

Lisa will justify the need for 5 more hours. She would then be able to have 3 office days, Monday, Wednesday and Thursday. Her busier months are May, June and July; she may increase hours, but talked at length about consistent hours for the public.

Vacation-she will have 3 weeks, procedure to notify board at monthly meeting and the selectman's office and notices on the door and answering machine. If for some reason she needs time off before our next scheduled meeting, she should make sure the selectman's office is notified.

There is an issue with the answering machine policy, Lisa will work on this.

Discussion of supervision of employees. Lisa will work on qualifications for beach director. Camp director position- some of the planning needs to be done prior to the hiring. Lisa said she would take responsibility for setting up field trips and events that need planning. The same committee or a new sub committee should meet with Mr. Osborne for a review. Also, discussed the need for someone to cover walking path and field maintenance prior to his return from Florida, Lisa will make sure this happens, may need some help from Joe, Tim and CJ.

Lisa does an outstanding job for us; her enthusiasm and efficiency are greatly appreciated by all of us.

### **Garden Club Meeting:**

Lisa went through the walking path park with her dad and the Garden Club has put out new benches. The commission thanks the garden Club for all the beautification projects that have been done on River Walk.

### **Holiday in the Depot:**

Friday, December 10, 2004. Lisa sent letters for participation. She has had positive responses from: Sr. Center, David Yaunsem (music), Gunn Memorial Library and Museum, the Ladies Auxiliary. John and Lisa will take responsibility for the winter scene. Cyndy Brissett has been contacted for photos. Lisa will purchase a Polaroid camera and film, and then we will have it for future use.

### **Coordinators Report:**

Fall swim ended last Friday there were 118 children registered. Mo is thinking about residents only the spring. Mo is taking CPR instruction and babysitting classes, so she can teach upon her completion of training.

There is a waiting list for Radio City Music Hall.

Newport Mansions-needs 20 people to make it a trip, doesn't think it will be a problem.

Red Sox Yankees at end of run and one other Red Sox game, maybe do an overnight, request for Yankees tickets 1st baseline on the shady side!

Art classes, Kezia will do a drawing class, attendance has been good.

Karate-Doug Wilke has 16 participants, students and adults.

Possible Trip: Broadway Show, Tim mentioned Palace Theater in Waterbury.

Possible Activity; Deborah from Montessori, stamping class, scrapbook class, stain glass class

Family ski nights at Mohawk, Butternut. Busing is too expensive to continue with the after school ski program.

Family Skate at Gunnery: two dates were set November 27th and December 30th, 4-6 p.m.

### **New Business:**

Tennis Courts: crack along post by nets, Lisa called M&M \$675.00 repair. Nets down the Monday after Thanksgiving and up by the first of April.

Budget, Lisa will send letter to school requesting \$3,000 (\$1,000 increase)

US Sports Institute Camps: Lisa will research November 22nd and 23rd with vendors.

\$700 income from bowling alleys will be used for upkeep for the lanes.

Lisa will arrange a blood pathogens class for basketball coaches, complete medical kit on stage at gym.

Joe requested 2 truckloads of clay, order now for spring. CJ will find out a "quality" source and get the information to Lisa.

Tim will use the stone dust for Joe Martin field dugouts, and if we need more it will be ordered.

### **Chairman's Report:**

A great time had by all who attended dinner at GW's. Congratulation to Mary Ann Lundberg who retired from Shepaug after 32 years of service. All the teams at public and private schools for their accomplishments...especially the Boys and Girls cross country teams.

Lisa expressed condolences to Nancy Mygatt on the death of her mother in law. (Nancy still was able to complete our P&R brochures).

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Holly Haas