

# September 15, 2011

*Minutes are subject to the approval of the Board of Selectmen.*

**Present:** First Selectman Mark E. Lyon, Selectman Nicholas N. Solley.

**Public:** John Meeker, Wayne Hileman.

**Call to Order:** First Selectman Mark Lyon called the meeting to order at 5:34p.m.

## **Approval of Minutes:**

Motion:

To approve the minutes of the September 1, 2011 Regular Meeting of the Board of Selectmen and the minutes of the September 1, 2011 Informational Meeting and Special Meeting of the Board of Selectmen. By Mark Lyon, seconded by Nick Solley and unanimously approved.

## **Communications:**

\* Letter from Wayne Hileman, Chairman Washington Housing Commission, requesting revisions to the Housing Commission Ordinance:

“The Housing Commission has spent the last few months reviewing the initial ordinance that formed our commission in 2005. We have unanimously found the language contained therein is not reflective of our perceived mission, and may not be in the best interests of the town. Therefore we have revised the language of the ordinance.....” Mr. Hileman explained that if the Board of Selectmen approved the proposed revisions, the Commission would like them on the agenda for the October Town Meeting. There was further discussion as to the management of monies approved for expenditures from the Town’s Affordable Housing Fund, whether a Housing Authority being established in the future would be appropriate and beneficial for the Town, if it should be managed by a paid entity as opposed to volunteers, etc. The Housing Commission does not have the framework or authority to address some of these questions and all felt should be something involving input from the townspeople. As for the Ordinance revisions, the Selectmen would like to review them further, and follow up with the Town Attorney. Until that happens, it will not be placed on the Agenda.

**Appointments/Resignations:** None.

## **First Selectman’s Report:**

Mark Lyon reported the following:

\* FEMA Meeting:

Mark and Mary Anne Greene attended a meeting today regarding the procedures, documentation requirements, etc. that will be necessary to apply for FEMA reimbursement for costs incurred by the Town as a result of Hurricane Irene. Individuals and businesses may also be eligible for reimbursement but will need to file directly.

\* Beach House Tenant/Caretaker Selection Procedure:

Mark requested that the Parks and Recreation Commission discuss and develop a procedure for

advertising, interviewing, etc. for the tenant/caretaker at the Town Beach House. The Board of Selectmen, Buildings & Properties Commission would be involved with Parks and Rec through the process. There was discussion as to whether or not the Beach House could be figured into the Town's Affordable Housing percentage. Wayne Hileman voiced his opinion that if an ideal candidate was found for the position, but did not meet the affordable housing requirements, they should not be denied the opportunity. John Meeker, at the Parks and Rec meeting, suggested working with an outside real estate agency to find candidates. Nick Solley also suggested taking a look at "work in lieu of rent" vs. hiring an outside landscaper to perform caretaker duties – pros and cons.

### **OLD BUSINESS:**

\* Awarding of Bid for Backhoe/Loader:

Motion:

To postpone the awarding of this bid for two weeks.

By Mark Lyon, seconded by Nick Solley.

Discussion: as there is one more backhoe/loader the Highway Department would like to "demo" and that could not be delivered prior to this meeting. In fairness to all bidders the awarding should again be postponed.

The motion passed unanimously.

\* Awarding of Bid for Engineering Services related to the replacement of Shinar Mountain Road Bridge over Walker Brook:

Mark reported all bids were reviewed and he spoke with the three lowest bidders. Arthur E. Howland & Associates, the lowest bidder, had not listed additional permitting fees. In speaking with them, they felt that if permitting were required with the DEP, Army Corps of Engineers, etc. it might add approximately \$4-5,000 +/- to their bid amount. Even with this, they are still the lowest bidder.

Motion:

To award the bid for Engineering Services related to the replacement of Shinar Mountain Road Bridge over Walker Brook to Arthur E. Howland & Associates for \$6,100 with the knowledge that there may be additional charges/fees in the amount of approximately \$5,000.

By Mark Lyon, seconded by Nick Solley and unanimously approved.

### **NEW BUSINESS:**

\* Setting Agenda for the October 3, 2011 Town Meeting:

Motion:

To set the agenda for the October 3, 2011 Town Meeting, as follows:

- 1) To set the dates for the annual Town Budget Hearing and annual Town Budget Meeting in May 2012.
- 2) To discuss and act upon the discontinuance of a portion of Clark Road.
- 3) To discuss and act upon the acceptance of Chestnut Lane and Birch Hill Run.

The meeting will be held at 7:30 p.m. at Bryan Memorial Town Hall.

By Mark Lyon, seconded by Nick Solley and unanimously approved.

### **Visitors:**

John Meeker asked if the storm damage to the River Walk be temporarily fixed by filling in wash outs with dirt from the old town garage site and back bladed so that the path could be used. Mark explained he

had spoken with Parks and Rec and requested they write up what they feel is needed to get the path and area repaired and restored. It is hoped the cost will be under the limit of \$6000 so that it will not need to go out to bid – allowing the Town to get a local contractor in to do the work as soon as possible. John also asked if there was any further work on the proposed cell tower at the Town’s Highway Department. The Selectmen have not heard anything further from the consultant or Verizon.

**Adjournment:**

Motion:

To adjourn the meeting at 6:20 p.m. as there was no further business for discussion.

By Mark Lyon, seconded by Nick Solley and unanimously approved.

Respectfully submitted,

Mary Anne Greene

Selectmen’s Secretary