

**TOWN OF WASHINGTON**  
**WASHINGTON HISTORIC DISTRICT COMMISSION**  
**Calhoun-Ives, Sunny Ridge and Washington Green Historic Districts**

**Minutes – December 16, 2019**

**Members Present:** Ms. Boyer, Ms. Woodroofe, Ms. Averill, Mr. Hollinger, Ms. Mills  
**Alternates Present:** Mr. Rimsky, Ms. Van Tartwijk  
**Alternates Absent:** Mr. Fairbairn  
**Others:** Ms. Guillemette  
**Clerk:** Ms. Gallagher

With a quorum present, the chairman seated Ms. Mills, Ms. Boyer, Ms. Averill, Ms. Woodroofe, and Mr. Hollinger and called the public hearing to order at 6:58 p.m.

**Public Hearing:**

The Clerk read the legal notice that was posted in the paper for the Certificate of Appropriateness, CoA, that was submitted by Ms. Guillemette, 1 Kirby Road, for installing a business sign. Ms. Guillemette's business is Washington Home Care which is a referral service for licensed health care professionals. Ms. Guillemette brought the sign that she would like to have installed at the commercial space that she is renting. The sign is three feet by two feet and is made out of marine grade plywood. The sign is made by the same person who made the Café on the Green sign. She would like to hang the sign from a wooden post just like the Café on the Green sign. The Commission voiced their recommendations about where on the property they would like the sign will be placed.

***Motion: To close the public hearing by Ms. Woodroofe seconded by Ms. Boyer passed 5-0***

**Regular Meeting:**

Mr. Hollinger called the regular meeting to order at 7:10 p.m. He seated Ms. Mills, Ms. Boyer, Ms. Averill, Ms. Woodroofe and Mr. Hollinger.

**Consideration of Ms. Guillemette Application:**

The Commission had a brief discussion about what was presented during the public hearing.

***Motion: To approve the Certificate of Appropriateness application submitted by Ms. Guillemette, 1 Kirby Road, for installing a wooden business sign for a Home Care business, to be installed in the agreed upon location. This certificate will expire one year from today's date by Mr. Hollinger seconded by Ms. Woodroofe Passed 5-0.***

**Delay of Demolition:**

Mr. Hollinger reviewed the Conservation Commission’s recommendations regarding the Delay of Demolition. The Conservation Commission would like the age of the building be lowered to 50 years instead of 75 years. The Historic District was in agreement to keep the age at 75 years as it is currently written in the purposed ordnance.

Mr. Hollinger also spoke to the new First Selectman Mr. Brinton about the Delay of Demolition. The Commission will post Delay of Demolition and a narrative on the Town’s website closer to the next Town Meeting so that residents can review the proposed ordinance.

**97 Calhoun Street:**

Mr. Hollinger shared an email that was written by Attorney Kari Olsen, Murtha Law, in response to an email that was sent by the Land Use Administrator, Ms. White. Attorney Olsen said that the home owner did not file a timely appeal for the Commissions denial of her CoA application. Mr. Hollinger will be sending a letter to the home owner and the Commission would like to give her 15 days to respond. The commission also wants to make sure that the letter is sent to her New York address.

**Washington Club Hall update:**

Mr. Hollinger updated the Commission on the letter that was sent to the Washington Club, 92 Green Hill Rd, regarding the air conditioner units that are now visible since the trees were removed. The commission would like to have a letter sent and invite the president of the Washington Club Hall to attend the next meeting to find out when the units were originally installed and how to screen the units from being visible. The Clerk informed the Commission that she could not find any records in the health department regarding the installation of the air conditioning units.

**Consideration of Minutes:**

The Commission reviewed the minutes of the November 18, 2019 minutes meeting. There are two corrections on page 2 last paragraph trees cut down exposing, and the air conditioners were originally installed.

***Motion: To accept the November 18, 2019 minutes as amended by Mr. Hollinger seconded By Ms. Mills Passed 5-0.***

**Other Business:**

There is no other business.

***Motion: To adjourn the meeting at 7:38p.m. By Ms. Woodroffe seconded by Ms. Boyer Passed 5-0***

Respectfully submitted,



Karen Gallagher  
Historic District Commission Clerk  
December 18, 2019