**TOWN OF WASHINGTON**

**Board of Selectmen**

**Minutes**

**November 19, 2015**

***Minutes are subject to the approval of the Board of Selectmen.***

**Present:** First Selectman Mark Lyon, Selectmen David Werkhoven and Jay Hubelbank.

Public: Robert Tomlinson, John Gueniat, Nick Solley.

**Call to Order:** First Selectman Mark Lyon called the meeting to order at 5:35 p.m.

**Approval of Minutes:**

* **Motion:** To approve the minutes of the November 5, 2015 meeting of the Board of Selectmen. By Mark Lyon, seconded by Jay Hubelbank and unanimously approved.

**Communications:**

* **ZBA Public Hearing re: lot coverage issue at the Gunnery:** No action is required by the Town as an adjacent property owner.
* **Petition received for crosswalk in New Preston** between 9 Main and The Smithy. Mark Lyon will check with the DOT.
* **Buildings & Properties Commission Memo re: changing the Purchasing Ordinance:** Currently any materials, supplies, equipment and contractual services costing over $6,000 go out to bid. The Commission is suggesting this amount be increased to $25,000. The Selectmen will discuss further at their next meeting. If in agreement, it will need to be presented to the Board of Finance and then approved at a Town Meeting.

**Appointments/Resignations:**

* **Motion: To appoint the following to the Economic Development Committee:**

Board of Selectmen – Mark Lyon; Board of Finance – Michael Jackson; Planning Commission – Wayne Hileman; Zoning Commission – Nick Solley; Washington Business Association – Valerie Sedelnick, Howard Rosenthal; Community Representative – Phil Markert. By Mark Lyon, seconded by Jay Hubelbank. Discussion: Robert “Rocky” Tomlinson inquired about the choices for this committee, minority representation, etc. He also felt this committee should be involved in the Recovery Plan for the Town should there be a need. Mark explained that this Committee is a temporary committee created by a Board of Selectmen motion July 2, 2015. Should it become a standing (permanent) Commission, its formation would need to be approved at a Town Meeting and the political representation would be as all other Commissions following State Statute. The motion passed unanimously.

**First Selectman’s Report:** Mark Lyon reported the following:

* **Northwest Economic Development Group** has applied to the Federal Government for “District Designation” for the 21 towns it serves. The Northwest Hills Council of Governments is in favor of this and has sent its recommendation. Mark has done the same.

**OLD BUSINESS:**

* **Technology Report – Jay Hubelbank:** Jay explained that a Request for Proposal had been published for qualified providers of technology services. The firm of TBNG has been selected. They have come to the Town Hall several times, met with John Gueniat and provided a summary of the services they feel should be provided. Their proposal covers IT Security and Data Backup, Email, Acceptance Use Policy and the Nutmeg Network. Budget figures have also been supplied for the various aspects. Jay feels priority should be given to the issues with the email accounts, network security and policies. A meeting will be scheduled with TBNG and discussed further at the next meeting of the Board of Selectmen along with budget considerations.

**NEW BUSINESS:** None.

**Visitors:** None.

**Adjournment:**

* **Motion:** To adjourn the meeting at 6:30 p.m. as there was no further business for discussion. By Dave Werkhoven, seconded by Jay Hubelbank and unanimously approved.

Respectfully submitted,

Mary Anne Greene

Selectmen’s Secretary