

**TOWN OF WASHINGTON  
Bryan Memorial Town Hall  
Washington Depot, CT**

**PLANNING COMMISSION  
MINUTES**

July 2, 2019

7:30p.m.

Main Level Meeting Room

Members Present: Mr. Hileman, Mr. Cole, Mr. Rimsky, Ms. Gager

Members Absent: Mr. Carey

Alternates Present: Ms. Matteo

Staff Present: Ms. White, Ms. Rill

Chairman Hileman called the meeting to order at 7:30pm. He then seated himself, Mr. Rimsky, Ms. Gager, Mr. Cole and Ms. Matteo.

**CONSIDERATION OF MINUTES (17sec.):**

**MOTION:** To approve the June 5, 2019 meeting minutes, by Ms. Gager, seconded by Mr. Cole, passed 5-0 vote.

**PENDING APPLICATIONS (45sec.):**

There are no pending applications this evening.

**ECONOMIC DEVELOPMENT COMMITTEE UPDATE (59sec):**

Chairman Hileman reported that the Committee did not meet last month, therefore there was no update.

**SUSTAINABILITY COMMITTEE UPDATE (1min 40sec.):**

Ms. Gager reported that there were 57 action items to complete for SustainableCT, and are making great strides. With some support from SustainableCT, they hope to have this portion completed by early

August. From there, the Committee will then fine tune other areas of the report, with the goal of certification by SustainableCT.

#### **PLAN OF CONSERVATION AND DEVELOPMENT (4min. 48sec.):**

Mr. Cole is still reaching out to all Boards and Commissions for feedback. He suggested a possible community gathering to inform residents of what Washington's Plan of Conservation and Development (also known as "POCD"), actually is, and where we are as a town. Mr. Rimsky stated that would be especially informative for those that do not live here full time. Ms. Gager suggested that an email blast or an update via the town newsletter may also work. Mr. Cole stated that he would like to meet with Ms. Gager to discuss her actions with the Sustainability Committee, and she agreed.

Mr. Cole stated that one of the Planning Commissions responsibilities in the POCD is the Marbledale Business District and its vitality. Mr. Rimsky stated that quite a few years ago, a plan had been presented to the residents of Marbledale suggesting possible sidewalks and ways to make the area more accessible for patrons, and it was not received well by neighbors. He said that since that discussion, Marbledale has been thriving with business and hopefully a little more open to some changes.

Mr. Cole then stated that Woodville was also the Planning Commissions responsibility in the POCD. Chairman Hileman stated that the Woodville section took a few steps backwards as far as the commercial access goes, but hopefully that would evolve.

Ms. Gager asked to speak about something regarding the Sustainability Committee that she had forgotten to mention previously. She then stated that the Committee had looked into how the Boards and Commissions communicated with each other, and from there were wondering if there were job descriptions for town employees available. She explained that a job description promotes growth as well as helps an employee set goals and feel valuable. She said that Board of Selectmen member Mr. Hubelbank has taken on the task of coming up with job descriptions for each position in Town Hall.

A brief discussion then took place concerning Conservation Easements in town. Chairman Hileman stated that the original idea of the easements was that property owners had an option to either, A.) give the Town of Washington 15% of their parcel for open space, or B.) pay a fee in lieu of giving up land. He said what they had not expected was that people were choosing to give up the land and not pay the fee. The problem with this, Mr. Hileman stated, was that there are little random sections of land all over town without a connection and is considered land locked, so they cannot be viewed.

Mr. Cole asked if this is something the Commission will discuss further at a future meeting. Chairman Hileman assured the Commission that it will come up under the Revisions of the Subdivisions Regulations at a future date.

#### **COMMUNICATIONS (53min 21 sec.):**

There were no communications for this evenings meeting.

**ADMINISTRATIVE BUSINESS (53min. 47sec.):**

Chairman Hileman gave a quick update concerning the Revisions of the Subdivision Regulations. He stated that Chapter 6 of the Subdivision Regulations concerning road work may not need to be included anymore due to the fact that the Town of Washington has its own ordinance, which supersedes a regulation.

**MOTION (58min. 59.sec):**

To adjourn the July 2, 2019 meeting at 8:40pm, by Mr. Rimsky, seconded by Mr. Cole, passed 5-0 vote.

Respectfully Submitted,

Tammy Rill

Land Use Clerk

July 5, 2019

**\*All documents on file in the Land Use Office**

**\*\*Minutes subject to approval**

**\*\*\*A recording of this meeting is available upon request**