

**TOWN OF WASHINGTON
Bryan Memorial Town Hall
Washington Depot, CT**

**PLANNING COMMISSION
MINUTES**

May 1, 2019

7:30p.m.

Main Level Meeting Room

Members Present: Mr. Hileman, Mr. Carey, Mr. Cole, Ms. Gager, Mr. Rimsky

Alternates Present: Ms. Matteo

Staff Present: Ms. Rill

Mr. Hileman called the meeting to order at 7:30pm. He then seated himself, Mr. Carey, Mr. Cole, Ms. Gager and Mr. Rimsky.

CONSIDERATION OF MINUTES:

Mr. Hileman stated that the only revision he had was the spelling of Selectman Hubelbank's name.

MOTION: to approve the minutes from the April 3, 2019 meeting, with revisions, by Ms. Gager, seconded by Mr. Rimsky, passed 5-0 vote.

ECONOMIC DEVELOPMENT COMMITTEE UPDATE (1min. 8 sec):

Mr. Hileman stated that there were several upcoming events in Washington this summer. The details of each event were being worked out. The Commission discussed the upcoming Special Meeting of the Zoning Commission on Monday, May 6, 2019 for the Temporary Uses/Events Regulations. Mr. Hileman encouraged everyone to attend. Mr. Hileman was also pleased to announce that if the Town of Washington proposed budget passed later this month, that there would be money in said budget for WiFi throughout the Depot.

SUSTAINIBILITY COMMITTEE UPDATE (32min. 39sec):

Ms. Gager announced that the plastic bag ordinance passed at a Special Town Meeting in April. She stated that the Committee was half way through their checklist of items for Sustainable CT, and once they were finished, they would submit their work and hopefully Washington will be recognized for their efforts from there. Ms. Gager also stated that in an effort to open the lines of communication, Mr. Armstrong and Mr. Charles would be reaching out to each Commission.

PLAN OF CONSERVATION AND DEVELOPMENT UPDATE (46min. 38sec.):

Mr. Cole met with the Economic Development Committee as well as Ms. Payne from the Conservation Committee to get a feel of their progress. He will be scheduling a meeting with Mr. Hubelbank from the Board of Selectmen, to discuss their plans and progress.

COMMUNICATIONS (51 min. 58 sec.):

Ms. Rill clarified Ms. White's, (Land Use Administrator), email to all Commission Members concerning meeting minutes, how we will be using Robert's Rules of minute taking in the future, and reassured the Commission that there will be recordings of all meetings for reference.

ADMINISTRATIVE (59min. 31sec.):

Mr. Hileman informed the Commission that he will be sending out the revisions to the Washington Subdivision Regulations for them to look at. He is currently more than half way through the process. He will be reaching out to Kevin Smith, Highway Department Director, as well as Tom Osborne, Fire Marshall, to get their input on the proposed revisions. Mr. Hileman would like to take a small section of the Washington Subdivision Regulations, and work on them at the June Meeting.

MOTION: To adjourn the May 1, 2019 meeting at 8:50pm, by Mr. Rimsky, seconded by Ms. Gager, passed 5-0 vote

Respectfully Submitted,

Tammy Rill

Land Use Clerk

*all documents on file in the Land Use Office

**minutes subject to approval

***a recording of the meeting is available upon request