

**TOWN OF WASHINGTON
Bryan Memorial Town Hall
Washington Depot, CT**

**PLANNING COMMISSION
MINUTES**

April 4, 2019

7:30 p.m.
Main Level Meeting Room

Members Present: Mr. Hileman, Mr. Carey, Mr. Cole, Mr. Rimsky

Alternates Present: Ms. Matteo

Staff Present: Ms. White, Ms. Rill

Members Absent: Ms. Gager

Regular Meeting:

Mr. Hileman called the meeting to order at 7:30pm.

Seated: all regular members present and Ms. Matteo

Approval of Minutes:

There were two revisions to be made to the March 6, 2019 meeting minutes.

- The meeting should be listed as a *Regular Meeting*, not a Special Meeting.
- Paragraph 2 should be read as: "...applicant to submit a revised site development map within 48 hours. This is not the same as the Final Subdivision Plan. The Subdivision Plan Mylar is required to be signed by the Planning Commission Chair and filed with the Town Clerk."
- Under "Administrative Business", the final sentence should read, ".....could be used as a tool to prepare for the next revision."

Motion: To approve the March 6, 2019 Meeting minutes as amended by Mr. Carey, seconded by Mr. Rimsky. Passed by 5-0 vote.

Letter Regarding 219 Roxbury Road:

Mr. Hileman stated that he would like the Planning Commission to approve a motion to send his letter regarding 219 Roxbury Road (see attached), to the following people: the Washington Board of Selectmen, Land Use Administrator, Zoning Enforcement Officer, Town Clerk, Tax Assessor, property owners surrounding 219 Roxbury Road, as well as Dr. Sachs, former property owner.

Motion: For the Planning Commission to endorse sending the letter regarding 219 Roxbury Road to all people aforementioned by Mr. Rimsky, seconded by Mr. Cole, passed by 5-0 vote.

Economic Development Committee Update:

Mr. Cole gave an update to the Commission, stating that there is progress being made as far as communicating with each Board and Commission, with the exception of the Zoning Commission. He has asked to be placed on the May agenda of the Conservation Committee so that he can get a better idea of where they are progress-wise, and if this is something they think about as a Commission. Mr. Hileman suggested that Mr. Cole possibly reach out to Peter Armstrong of the Zoning Commission for an update, as well as Jay Hubblebank for the Board of Selectmen.

Mr. Cole stated that Ms. Hill, former Land Use Administrator, reached out to him recently with a letter written by Ms. Roberts, (former Planning Commission Chair), regarding the updates that she received from the Boards and Commissions while she was Chairwoman. Mr. Cole said that he may use pieces of this as the framework for his own letter as a report card of progress for feedback.

Economic Development Committee Report:

Mr. Hileman presented his third segment of his report for the Economic Development Committee. The final subject was Housing and Land Use. Please see attached.

At the closing of Mr. Hileman's report, Mr. Cole asked if there would be any interest in presenting these reports on a larger scale to the members of our community. Mr. Hileman stated that he would be more than willing to present all three of his reports to any and all that are interested.

Motion to Adjourn:

Mr. Carey made the motion to adjourn the meeting at 8:45pm. Seconded by Mr. Cole, passed unanimously, 5-0 vote.