**Bryan Memorial Town Hall**

**Washington Depot, CT**

**PLANNING COMMISSION**

**MINUTES**

October 4, 2017

7:30 p.m. Main Level Meeting Room

**Members Present:** Mr. Hileman, Mr. Rimsky, Ms. Gager, Mr. Carey, Ms. Jahnke

**Members Absent:**

**Alternates Present:**

**Alternates Absent:** Mr. Bedini, Ms. Ryland

**Staff Present:** Ms. White

**Others Present:**

**REGULAR MEETING:**

Mr. Hileman called the Regular Meeting to order at 7:32 p.m. and seated himself, Ms. Gager, Mr. Rimsky, Mr. Carey and Ms. Jahnke.

**Privilege of the Floor:**

No one from the public was present.

**Consideration of the Minutes:**

Consideration of the Regular Meeting Minutes of September 6, 2017:

**Motion:** To accept the September 6, 2017, Regular Meeting Minutes as submitted. By Ms. Gager, seconded by Mr. Rimsky, approved 5-0 vote.

**Pending Applications:**

There were no pending applications to discuss.

**Motion to Include Subsequent Business:**

No subsequent business to add.

**Other Business:**

1. **Referral under Section 8-24/Proposed Permanent Septic Easement/13 River Road:** Mr. Hileman stated that the Selectmen are discussing their options. They have asked Town Counsel to draft an easement for the Town. The Selectmen are still considering the Planning Commission’s recommendation to sell the small piece of land to the property owner.
2. **CGS 8-24 Referral/Town of Washington/17 East Shore Rd/Sale of the Pavilion Hall:**

Mr. Hileman stated there is nothing new to report. The Town is still waiting on an appraisal of the property. He noted that after the appraisal things should move quickly.

1. **Plan of Conservation and Development:**

**1. Sustainability Subcommittee Report:**

Ms. Jahnke resigned as chairperson of this committee as she is unavailable to spend the time needed for this work.

Ms. Gager volunteered to take it over and would meet with Ms. Jahnke to discuss the progress of the committee in order to get Ms. Gager up to speed.

**2. Economic Development Advisory Committee Report:**

No report, as the Committee did not meet last month.

Mr. Rimisky stated that some people are working on creating a historic timeline for the Town. He note that it would be relevant to the economic development of the Town by creating some kind of long term view of the historical arc of the Town.

Mr. Hileman stated that when the POCD was crafted, Economic Development was in the forefront of the negotiations. The Planning Commission strongly recommended the hiring of an Economic Development Professional for the Town as opposed to doing it by committee or volunteers. He noted committee members and volunteers cannot be held accountable and would likely fizzle out. This committee has been allotted $55,000.00 in the Town Annual Budget. Mr. Hileman also stated, for the record, that hiring an Economic Development Professional was mentioned in the POCD 22 times. The Commissioners expressed hope that the committee has been able to come up with a job description at this point.

**C. Plaza Improvement Committee:**

 There was a brief discussion regarding the continuing progress that has been made over the last month at Bryan Memorial Plaza.

**D. Referral from Zoning Commission/Revision of Zoning Regulations/Signs for Town Landmark Sites, Expansion of Woodville and Depot Business Districts, Updating of Section 17:**

Mr. Hileman informed the other Commissioners that the Zoning Commission made a couple of minor adjustments to the revisions at a Special Meeting on September 12th. The adjustments were substantial enough that they require another public hearing and the process starts again. The Planning Commission will need to review the revisions.

**Communications:**

**Referral from Regional Plan of Conservation and Development:**

Mr. Hileman stated that he received a draft of the Regional Plan of Conservation and Development which has taken into account the comments from this Planning Commission as well as other Planning Commissions in the region. He said that he would forward it to the members for their review.

He stated that most of the comments made by this commission were taken into account except for the map which still indicates Washington Green as a village growth area.

**Administrative Business:**

There was no administrative business to discuss

**Adjournment:**

**Motion:** To adjourn the meeting at 8:00 p.m. By Ms. Gager, seconded by Mr. Carey, approved 5-0 vote.

**FILED SUBJECT TO APPROVAL**

Respectfully Submitted,

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Shelley White, Land Use Clerk

 October 5, 2017