**TOWN OF WASHINGTON**

**Parks and Recreation Commission**

**Minutes**

**May 11, 2015**

***Minutes are subject to the approval of the Parks and Recreation Commission.***

**Present:** Chairman C.J. Kersten, Vice-Chairman Sheila Anson, Commissioners Whitney Ryan, Ray Reich, Joe Fredlund, Carrie Rowe, Tim Cook. Coordinator Lisa Easter; Clerk Mary Anne Greene.

**Call to Order:** Vice-Chairman Sheila Anson called the meeting to order at 7:08 p.m. noting there was a quorum.

**Approval of Minutes:**

* **Motion:** To approve the minutes of the April 13, 2015 meeting of the Parks and Recreation Commission. By Ray Reich, seconded by Joe Fredlund and unanimously approved.

**OLD BUSINESS:**

* **Beach & Boat Launch:** Ray Reich reported the Boat Launch is open and running smoothly. One of the gate posts to the launch needs repair. Lisa Easter has been in touch with Jeff Cox, Beach Director. He and two lifeguards returning from last season will be working Memorial Day Weekend. Lisa will be advertising for an Assistant Beach Director and additional guards. There was discussion about repairing the lifeguard stand as opposed to replacing it. Carrie Rowe offered to speak with a contractor she knows. Chris and Leah Papsin are readying the beach for opening day. Nick Solley, Buildings & Properties Commission has spoken with Luis Gutierrez regarding repair of the stone steps to the beach house.
* **River Walk Park:** Joe Fredlund, Lisa Easter and Liz Gugel spoke about several items that are in need of attention and/or repair at the Pavilion: 2 holes in the ceiling which occurred during the construction of the new floor – Joe will follow up with the Buildings and Properties Commission re: contacting the contractor who did the work; Lisa has been in touch with Jay Combs, Washington Supply, who will be measuring for the partition in the men’s room; Larry Cable will straighten the partition in the ladies room; Tom Osborne will repair/replace the hot water faucet on one of the sinks in the ladies room and replace the urinal in the men’s room. The boxwood bushes in front of the Pavilion need to be pulled (Tim Cook offered to do this) and replaced and one section of split rail fence needs to be added to prevent cars from driving onto the walking bath behind the Pavilion. **Motion:** To approve an expenditure of up to $500 to purchase replacement boxwood buses and materials for the fence section. By Joe Fredlund, seconded by Sheila Anson and unanimously approved. Joe reported on the proposed new security system that eventually be connected to cellular service but that can be installed now. If there is an alarm sounding, the Police Department can also access information. **Motion:** To change the security system at the Pavilion from United Alarm to Front Point Security beginning July 1, 2015 pending the approval of the Town Budget on May 21, 2015. By Joe Fredlund, seconded by Tim Cook and unanimously approved. There was discussion of the number of hours shared by Pavilion Attendant Liz Gugel and Groundskeeper Wes Gladding. The Commissioners approved Liz for 5 hours per week and Wes for 20. There was additional discussion regarding posting additional signs about leashing dogs and cleaning up after them. C.J. Kersten has spoken with Kevin Smith, Highway Director, for suggestions on companies that may be able to spread the stone dust on the walking path. The suggestion was made to pave the entrance area to the Pavilion as well as the handicapped parking spaces. Joe Fredlund offered to speak with Buildings and Properties Commission.
* **Bocce Courts:** No report at this time.
* **Jos Descriptions and Evaluations:** **Motion:** To amend the Pavilion Attendant hours to 5 per week, with the flexibility of working with Wes Gladding if more time is needed, for a combined total of 25 hours. By Sheila Anson, seconded by Joe Fredlund and unanimously approved. **Motion:** To accept the proposed Job Descriptions for Assistant Beach Launch Director, Assistant Beach Assistant, Lifeguards and Summer Camp Director. By Sheila Anson, seconded by C.J. Kersten and unanimously approved.
* **Fireworks:** Ray Reich reported this year’s t-shirt has been designed by Wendell Minor. Car passes have been ordered and will go on sale June 1st. VIP passes are available for those donating $125 or more to the Fireworks. Police coverage will be discussed further.
* **Budget:** Lisa Easter reported that the Selectmen and Board of Finance approved all that was requested for the Capital Budget except for the wind screens on the tennis courts.
* **Website:** Lisa Easter and Carrie Rowe continue to update the Parks and Rec page of the website.
* **Summer Concert:** Carrie Rowe and Whitney Ryan reported all is set for this year’s concert featuring the band New Desperation. Carrie will ask the band to contact Lisa directly for advertising information, etc. One port-a-pottie should be ordered and a dumpster.
* **Kayak & Canoe Demonstrations & SUP Yoga:** Carrie Rowe reported she has spoken with Sportsmen’s of Litchfield – they would like to do the demonstration at the Town Beach on June 18th from 5:00 – 8:00 p.m. They will bring all the necessary equipment. Parks and Rec will do the advertising.
* **Community Day:** The Commissioners felt it was not necessary to have a table this year at Community Day.
* **Summer Swim Team Director:** Lisa Easter reported there were two people who are now interested in taking on this position.

**COORDINATOR’S REPORT:** Lisa Easter reported the following:

* ACE BASEBALL- Week one: Tue-Fri June 23 - 26th; Second week Mon- Thur June 29th - July 2nd.   
  $125 for each week or $200 for both. BIKE TRAINER CLASS- Dom started lessons on Saturday April 11 th.
* BOOTCAMP: Ongoing Tuesdays and Thursdays at WPS. 5:30 AM!!
* BUS TRIPS- Saturday, May 30th to the Bronx Zoo, cost $68.00. Seven people from Washington have signed   
  up so far. Sunday, Aug. 30th we will be going to Citi Field to see the NY Mets take on the Boston Red Sox.   
  Cost- $85.00. No one from Washington has signed up so far.
* DIMENSIONS BASKETBALL CAMP- July 6-10 Shepaug Valley MIH School. $100.00 per camper.
* HOW COOL IS THAT?! - August 3 \_7th at Shepaug *MIH* School Cafeteria. $135per camper.
* KARATE: Ongoing Mondays and Wednesdays at Montessori School. Next session begins in May for 10   
  weeks.
* MULTI SPORT CAMP: August 17-21 from 9am-4pm at River Walk Park.
* SPORT SQUIRTS CAMP: July 27-31 from 5:00-6:00 pm and August 17-21 from 4:30-5:30pm.
* MASTERS SWIM PROGRAM: The classes started Tuesday April 7th and go until June 16th (no class April   
  14th).
* OPEN SWIM: Monday April 13th and Thursday April 16th from 10:00 - 11 :30 am. Mo reported that about 8-   
  10 families showed up for each open swim.
* SPRING SWIM: Is FULL, and popular as always.
* SUMMER REC CAMPS - 5 Weeks- June 29 through July 3Pt. $60 per child per week; family of3 or more   
  $150.00.
* AFTERNOON CAMPS:

Wilderness   
Lego Camp

Shark Tank  
Span-Art Camp

Multi-Sport Camp

June 29 - July 2   
July 6-10

July 13-17

July 20-24

July 27 to 31

$110.00   
$135.00   
$135.00   
$135.00   
$135.00

SUMMER SWIM TEAM - Still looking for a Director to take over this program. TENNIS LESSONS- July 6-10 and 13-17 from 9-10:30 am. $90.00 per child.

CARDIO TENNIS- For adults. Tuesdays & Thursdays through July & August. $10/class; pay as you go.

ALL CAMPS (except Ace Baseball and Berkshire Field Hockey Camp) are on the web!!

**NEW BUSINESS:**

* **Oktoberfest:** Whitney Ryan and Carrie Rowe reported this is still in the early planning stages. Tentatively scheduled for October 24 or 25 at the Pavilion. More information forthcoming.

**CHAIRMAN’S REPORT:** C.J. Kersten reported the following:

* Congratulations to Jon Greene and Amy Garvey on their marriage – June 7, 2015 in Colorado!

**Adjournment:** The meeting was adjourned at 8:58 p.m. as there was no further business for discussion.

Respectfully submitted,

Mary Anne Greene

Clerk