**TOWN OF WASHINGTON**

**Parks and Recreation Commission**

**Minutes**

**November 5, 2014**

***Minutes are subject to the approval of the Parks and Recreation Commission***

**Present:** Chairman C.J. Kersten, Commissioners Sheila Anson, Whitney Ryan, Carrie Rowe, Joe Fredlund, Tim Cook; Coordinator Lisa Easter; Clerk Mary Anne Greene.

**Call to Order:** Chairman C.J. Kersten called the meeting to order at 7:03 p.m. noting there was a quorum present.

**Approval of Minutes:**

* **Motion:** To approve the minutes of the October 7, 2014 meeting of the Parks and Recreation Commission. By Whitney Ryan, seconded by Carrie Rowe and unanimously approved.

**OLD BUSINESS:**

* **Beach & Boat Launch:** The boat ramp closed for the season on October 26, 2014. The Town docks have been taken out. Any owners of boats still on the lake will need to contact Hank Vallely directly to arrange for their removal.
* **River Walk Park:** The Work Day held on October 25th went very well with a great deal of work being accomplished – bulbs donated by the Washington Garden Club were planted. Another Work Day will be scheduled for the Spring. Sheila Anson will order wreaths from Hank Ferrence for the pavilion – one for the outside and one for the fireplace. The apron around the Pavilion has been paved.
* **Job Descriptions and Evaluations:** A Special Meeting will be held on November 17, 2014 at 5:00 p.m. at the home of Carrie Rowe to discuss the job descriptions for Parks and Rec personnel that have been reviewed and updated.
* **Budget/Financial Information:** Mary Anne Greene distributed the monthly report of programs and their balances. Village Improvement Society has approved to pay for the lighting of the Town Hall Christmas Tree and will reimburse the Parks and Rec account once the bill is paid. Sheila Anson offered to speak with her family regarding how the monies given in memory of James and Norma Anson should be spent.
* **Holiday in the Depot:** December 12th. Lisa Easter reported she and the Washington Business Association have most of the details finalized. It was suggested that the Shepaug Boys Cross Country team, who won the State Championship, be asked to light the tree. C.J. Kersten offered to contact Matt Perachi or Tom Scorola. There was discussion of fundraising events to raise monies to offset the placement of the lights and their storage. Carrie Rowe suggested an “Ugly Sweater Run” and perhaps another run during the year.

**COORDINATOR’S REPORT:** Lisa Easter reported the following:

* **Babysitting Course:** November 8th and 15th from 1:00-3:00 p.m. Maureen VanMoffaert will teach. The cost is $55 per student and 5 students have registered.
* **Bus Trip:** December 10th – Radio City Music Hall – sold out.
* **Fall Swim Lessons:** Are over and was again another successful session.
* **Holiday in the Depot:** see above.
* **Open Skate/Learn to Skate & Hockey:** All info for Hockey and Learn to Skate is on the website [www.nwcyh.com](http://www.nwcyh.com). Free Family Skate starts Sunday, November 17th -4:45-7:00 p.m. every Sunday through March 1st. $5 per person per session or $145 per family for the season.
* **Open Swim at Shepaug:** The Tuesday after Martin Luther King Day and President’s Day will be no class holidays for students. Open Swim will be held on those days rather than having to pay for custodians on the Mondays. Lisa will follow up on this.

**NEW BUSINESS:**

* **Winterfest:** At the Pavilion. Carrie Rowe has contacted Sportsmen’s in Litchfield who would be willing to rent snowshoes and have a representative from Tubbs come and give a demonstration. Ideas include having a fire, s’mores, show shoeing around River Walk, ice sculptures (?). February 28th is the tentative date.
* **PTO Senior Luncheon:** The Washington Primary School PTO puts on a Thanksgiving Luncheon for the Seniors and are in need of funding. **Motion:** To make a $100 donation to the WPS PTO for costs involved with the Senior Luncheon. By Joe Fredlund, seconded by Tim Cook and unanimously approved.
* **Bader Tree:** The Village Improvement Society has approved the purchase and planting of a tree in honor of Bill Bader in the park area behind the old Parks Drug building. The Washington Garden Club will also be planting three trees in honor of their 100th Anniversary.
* **Bocce Courts:** Parks and Rec and Village Improvement have been discussing and researching the building of Bocce Courts at River Walk Park. VIS will be funding the majority of the cost. However, Parks and Rec would like to contribute as well. Sheila Anson offered to speak with her family regarding the use of funds in the James and Norma Anson memorials.
* **Washington Environmental Council:** Carrie Rowe reported that WEC and Steep Rock are planning a biodegradable boat race in the Shepaug. Trophy may be displayed at Town Hall. More details to follow.

**CHAIRMAN’S REPORT:** C. J. Kersten reported the following:

* **Congratulations to Shepaug Cross Country Team** on winning the State Championship.
* **Thank you FSM** for a great job at the Pavilion – replacing the floor.
* **Happy Birthday** to Laura Martin.

**Adjournment:** The meeting was adjourned at 7:56 p.m. as there was no further business for discussion.

Respectfully submitted,

Mary Anne Greene

Clerk