**`**

 **WASHINGTON HISTORIC DISTRICT COMMISSION**

**Bryan Hall Memorial Plaza**

**Washington Connecticut 06793**

 **Minutes – June 19, 2017**

**7:00 PM Main Level Conference Room**

Members Present: Jane Boyer, Tom Hollinger, Sally Woodroofe, Susan Averill

Members Absent: Phyllis Mills

Alternates Present: Bill Fairbairn, Dimitri Rimsky

Alternates Absent: Louise Van Tartwijk

Others: Craig Ciarlone, CSC Construction

 Peter Becker, Head of School (The Gunnery)

PUBLIC HEARINGS

1. Randall Dyer Slack/20 Nettleton Hollow Road/application for a COA/replacement of existing severely warped garage door.

Several questions were raised about the material that will be used for the garage door. The doors are made by Amarr Entrematic built with durable composite overlay trim and insulated steel-backed sections.

MOTION: To close the public hearing on Randall Dyer Slack/20 Nettleton Hollow Road/application for a COA/replacement of existing garage door. By Ms. Boyer, seconded by Mr. Rimsky,

 passed 5 to 0.

1. Russell and Melissa Triedman/199 Calhoun Street/application for a COA/ add a new dormer to the second floor of back half of house

 Mr. Craig Ciarlone of CSC Construction represented the owners, Melissa and Russell Triedman. In May he asked if he could attend the May 15, 2017 HDC meeting and provide information and answer questions prior to the public hearing. The dormer will be partially visible from the street and will be consistent with the home’s existing exterior features - siding, roofing, flashing and windows. Since Mr. Ciarlone displayed the project plans, brought siding samples and answered numerous questions on 5/15/17, there were no further questions from the members.

MOTION: To close the public hearing on Melissa and Russell Triedman/119 Calhoun Street/application for a COA/ add a new dormer to the second floor back of house. By Ms. Boyer, seconded by

 Mr. Rimsky, passed 5 to 0.

I. Regular Business

A. Call to order

B. Seating of members and alternates – Mr. Hollinger seated Dimitri Rimsky for Phyllis Mills.

II. Pending Business

1. Randall Dyer Slack/20 Nettleton Hollow Road/application for a COA/replacement of existing garage door

There was no further discussion regarding this application. The members indicated they were satisfied with the necessary information to make a decision.

MOTION: To approve the application for a Certificate of Appropriateness submitted by

Randall Dyer Slack, 20 Nettleton Hollow Road for the replacement of the existing garage door. By Ms. Woodroofe, seconded by Ms. Averill, passed 5 to 0.

1. Russell and Melissa Triedman/119 Calhoun Street/application for a COA/ add a new dormer to the second floor back of house

There was no further discussion regarding this application. The members indicated they were satisfied with the necessary information to make a decision.

MOTION: To approve the application for a Certificate of Appropriateness submitted by Melissa and Russell

 Triedman, 119 Calhoun Street, for the addition of a new dormer to the second floor back

 of house on the west side of the home. By Ms. Averill, seconded by Ms. Boyer, passed 5 to 0.

III. Consideration of the Minutes – May 15, 2017

The members reviewed the May 15, 2017 minutes. There were no corrections.

MOTION: To approve the May 15, 2017 minutes as written. By Ms. Boyer, seconded by Mr. Hollinger, passed 5 to 0.

IV. Other Business

1. The Gunnery Visual and Performing Arts Center – Peter Becker, Head of School

Mr. Hollinger encouraged The Gunnery staff involved in the proposed project to come to the HDC for an informational meeting where the commission could express ideas and issues related to a possible design as an HDC meeting would be the place for design suggestions. This will be a sizeable building on the main campus side located on the site where the old Butler dorm stood. Several HDC members visited the site on June 14th at the request of the Gunnery.

Topics and questions discussed:

* style of structure, finishes – Mr. Becker surveyed the members and asked their opinions on the structure’s style, finishings, materials etc.
* location of building – The Gunnery likes the idea of this building and the future uses being in direct dialogue with the dining hall as both would be where the school meets for its meetings, some of which are informal lunches. It is considered to be the best central location. The school will propose that the parking lot be moved.
* light emission from the center – Mr. Becker spoke to several nearby neighbors to discuss this.
* footprint – displayed primary sketches and renderings
* timeframe – aiming for the Fall of 2019

Mr. Becker asked the members what the HDC required such as elevations, material samples, the architect’s recommendations.

The Commission thanked Mr. Becker for requesting this informational meeting as it was beneficial to all parties.

1. Letter to residents in the Historic District regarding revised Design Guidelines and Rules of Procedure

Mr. Hollinger compiled a current list of the residents in the three (3) historic districts. He will compose a letter which will be mailed to those residents alerting them to the HDC section of the town website where they could access the revised guidelines and rules.

1. Revision to the Certificate of Appropriateness section on website

The HDC will be updating the Introduction to the COA section on the website. The text that will be included is an excerpt from the Handbook for CT Historic District Commission Published in 2010. It clearly states what work requires a COA and what work does not require a COA. The members agreed that this is the appropriate text to preface the section. The HDC clerk will input the introduction into the website.

V. Motion to Include Subsequent Business Not on the Agenda

MOTION: To include subsequent business not on the agenda: 1) discussion regarding playscapes as they relate to Zoning, 2) bright lights in town. By Mr. Hollinger,

 seconded by Ms. Boyer, passed 5 to 0

Informational topic - Is a playscape considered a structure? Members provided their opinions about whether or not a playscape would be considered a structure. Mr. Hollinger will contact Greg Farmer, Circuit Rider at Connecticut Trust for Historic Preservation to obtain clarification.

There were a few comments about several areas in town that appear to have bright lights. The Zoning Department will take a look.

VI. Adjournment

MOTION: To adjourn. By Mr. Hollinger, seconded by Ms. Boyer, passed 5 to 0.

Mr. Hollinger adjourned the meeting at 8:30 PM.

Submitted Subject to Approval

Janice Roberti, Historic District Clerk