**TOWN OF WASHINGTON**

**WASHINGTON HISTORIC DISTRICT COMMISSION**

**Calhoun-Ives, Sunny Ridge and Washington Green Historic Districts**

**MINUTES – June 18, 2018**

Members Present: Phyllis Mills, Tom Hollinger, Sally Woodroofe

Members Absent: Susan Averill, Jane Boyer

Alternates Present: Dimitri Rimsky,

Alternates Absent: Bill Fairbairn, Louise Van Tartwijk

Staff: Janice Roberti

Others: Michel Williams, Project Manager / Director of Safety & Security, The Gunnery

 Bill Deacon, Arthur Deacon & Son Building Contractors

Mr. Hollinger called the meeting to order at 7:05 and seated Dimitri Rimsky for Susan Averill.

1. Application for extension of the COA for The Gunnery Arts and Community Center,

99 Greenhill Road – Michel Williams, Project Manager / Director of Safety and Security, The Gunnery

Mr. Michel Williams represented The Gunnery Arts and Community Center and explained the reason for the extension request. The updated completion date is January of 2020 and the current COA expires October 16, 2018. Construction has just started on the Center with the June 9, 2018 ground breaking celebration. Mr. Hollinger stated that a more realistic COA term is 18 months. Members agreed.

MOTION:       To extend the COA granted to The Gunnery, Incorporated, 99 Green Hill Road, Washington CT on October 16, 2017 from the expiration date of October 16, 2018 to the new expiration of April 16, 2020. This motion applies to the construction of a 32,000 square foot Arts and Community Center and will remain in accordance with the original plans and presentation materials prepared by the S/L/A/M Collaborative on October 16, 2017. By Ms. Mills, seconded by Ms. Woodroofe.

1. Proposed addendum to final phase of construction, Peter and Barbara Wodtke, 81 Greenhill Road

 Bill Deacon, Arthur Deacon & Son Building Contractors

Mr. Deacon displayed elevations entitled *Writing Room/Garage –South Elevation, Writing Room. Garage – West Elevation* while explaining the reason for the necessity of adding a dormer on the backside of the garage. The roof line is very low so the addition of a dormer will provide the needed headroom. Mr. Hollinger asked if it would be visible from the road. Mr. Deacon said that if someone goes around to the Kirby Road side, it would be visible. He is stepping the dormer back on each end so when you look at it from the side you will basically see a gable roof.

Mr. Hollinger asked if there were any questions or comments. There were none.

MOTION: To approve the addendum for an addition of a dormer on the back side of the current garage construction, Barbara and Peter Wodtke, 81 Greenhill Road per

Arthur Deacon & Son, Inc. elevations entitled *West Writing Room/Garage –South Elevation, Writing Room/.Garage – West Elevation.* By Mr. Rimsky, seconded by Ms. Mills, passed 4 to 0.

Consideration of the Minutes for May 21, 2018

Members reviewed the minutes for May 21, 2018. There were no corrections.

MOTION: To approve the May 21, 2018 HDC meeting minutes as written. By Ms. Woodroofe, seconded by Mr. Rimsky, passed 4 to 0.

Items not included on the agenda

MOTION: To include items not on the agenda. By Mr. Hollinger, seconded by Ms. Mills, passed 4 to 0.

1. Tom Hollinger - Site visit to 129 Calhoun Street, Christine Chase

Members visited 129 Calhoun Street at the request of Christine Chase, the owner. She showed a model of a proposed addition created by the previous owner. It was never built. Commissioners told the owner she would need to have an architect come before the HDC with plans.

1. Phyllis Mills – stone wall near the front door of 133 Calhoun Street

While driving by the residence, Ms. Mills noticed a stone wall near the front door (auto turn around portion of the driveway) at 133 Calhoun Street, Beck Residence. Ms. Mills questioned whether it was approved. Mr. Hollinger said it needs to be researched to see if it was approved.

1. Tom Hollinger - Informational meeting for the public - In a prior meeting the Commission discussed holding an informational meeting to familiarize the public with why Washington has an Historic District Commission, talk about the HDC Design Guidelines, answer questions, take comments from the towns people. Mr. Hollinger asked members if they thought the fall would be a good time to have this meeting. Members unanimously agreed that the priority should be the proposed ordinance for the Delay of Demolition. The HDC will wait to hold this meeting.
2. Tom Hollinger - Pavilion Hall – Mr. Hollinger went to an Open House held at the Pavilion Hall. The owners are starting the interior renovations and are excited about what they are doing.
3. Tom Hollinger - Expansion of the Historic District – Washington Green. Mr. Hollinger suggested forming a subcommittee to perform a study on the possibility of expanding the Green. Mr. Rimsky,

 Ms. Boyer and Mr. Hollinger volunteered.

1. Tom Hollinger - HDC Committee Meeting Procedures – Mr. Hollinger reviewed several specific meeting procedures that needed attention.

MOTION: To adjourn. By Ms. Mills, seconded by Ms. Woodroofe, passed 4 to 0.

Submitted subject to approval

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Janice Roberti, Historic District Clerk 6/25/18