**TOWN OF WASHINGTON**

**WASHINGTON HISTORIC DISTRICT COMMISSION**

**Minutes - February 27, 2017**

Members Present: Tom Hollinger, Phyllis Mills, Susan Averill

Members Absent: Jane Boyer

Alternates Present: Louise Van Tartwijk, Bill Fairbairn

Alternates Absent: Sally Woodroofe

Staff Present: Janice Roberti

Mr. Hollinger called the meeting to order at 5:00 PM and seated Louise Van Tartwijk for Susan Averill (recused for Averill Public Hearing) and Bill Fairbairn for Ms. Boyer who was not present.

PUBLIC HEARINGS

Susan Averill recused herself for this hearing.

1. Sam and Susan Averill,250 Calhoun St., replace windows at the frame end of the house with energy efficient, 2 over 2 panes

Tyson Averill represented the owners Susan and Sam Averill. He displayed historic photographs showing the windows as they were when the addition was added around 1900. He brought a showroom model of the proposed replacement Marvin Integrity windows and explained that they are energy efficient and have Ultrex on the outside and wood on the inside. The configuration will be two over two panes. Mr. Hollinger asked if there were any questions or comments. There were none.

MOTION: To close the Public Hearing on the application for a Certificate of Appropriateness by Sam and Susan Averill, 250 Calhoun Street, to replace windows at the frame end of house with energy efficient, 2 over 2 panes. By Mr. Fairbairn, seconded by Ms. Van Tartwijk, passed 4 to 0.

The recording of this public meeting is on file in the Land Use Office.

Ms. Averill returns to the meeting. Mr. Hollinger reseats Susan Averill and seats Louise Van Tartwijk

for former member George Krimsky.

1. Simon Kneen and Paolo Secchia,18 Sunny Ridge Road, construct new pool house

Historic District Commissioners participated in a site walk on 12/9/16 in order to get a perspective of the scope of work, location of the proposed pool house and for the purpose of asking the owners questions... Owners Kneen and Secchia explained the reasoning for the proposed pool house and said that it would be a

semi-pre-constructed structure. They displayed property photographs, described the proposed materials to be used, *Design SK-1 and SK-2* generated by The Barn Yard dated 11/23/16 and a plan entitled *Pool House Interior.*

Mr. Kneen and Mr. Secchia told the commissioners they appreciated the time they spent walking their property and that a site walk is a valuable tool providing the HDC with which to make sound and educated decisions. It is beneficial both to owners and the Commission.

Mr. Hollinger asked if there were questions or comments. Ms. Van Tartwijk asked if the structure will be visible from the road. It will be barely visible because it will be located way in the back of the property.

MOTION: To close the Public Hearing on the application for a Certificate of Insurance by Simon Kneen and Paolo Secchia, 18 Sunny Ridge Road to construct new pool house. By Ms. Mills, seconded by Ms. Van Tartwijk, passed 5 to 0.

The recording of this public meeting is on file in the Land Use Office.

REGULAR BUSINESS

I. Application by Terry and Kelly Pillow, 132 Calhoun Street to extend the existing COA granted 4/18/16 for the construction of a single family residence for one year to 4/18/18.

Mr. Pleasants represented the owners Kelly and Terry Pillow. The Pillows requested that their COA be extended from the expiration date of 4/18/17 to 4/18/18. There are no revisions or additions to the existing plans. Mr. Hollinger asked if there were any questions or comments. There were none and members decided

 to make the motion to approve.

MOTION: To extend the existing COA for a single family residence granted on 4/18/16 to Terry and Kelly Pillow, 132 Calhoun Street, for one year to 4/18/18. By Ms. Mills, seconded by Ms. Averill passed 5 to 0.

II. Pending Business

1. Consideration of the application for a Certificate of Appropriateness by Sam and Susan Averill, 250 Calhoun St.to replace windows at the frame end of house with energy efficient, 2 over 2 panes

Susan Averill recuses herself for this public hearing.

Mr. Hollinger asked if there were any comments or questions. There were none.

MOTION: To grant a Certificate of Appropriateness to Susan and Sam Averill, 250 Calhoun Street, to replace windows at the frame end of house with energy efficient, 2 over 2 panes as specified in the application. By Ms. Mills, seconded by Ms. Van Tartwijk, passed 4 to 0.

Susan Averill returns to the meeting.

1. Consideration of the application for a Certificate of Appropriateness by Simon Kneen and Paolo Secchia, 18 Sunny Ridge Road to construct a new pool house.

Mr. Hollinger asked if there were any further questions or comments. There were none.

MOTION: To grant a Certificate of Appropriateness to Simon Kneen and Paolo Secchia, 18 Sunny Ridge Road for the construction of a new pool house per *Barn Yard Design SK-1 and SK-2* 11*/23/16* and plan entitled *Pool House Interior* as specified in the application. By Ms. Mills,

 seconded by Ms. Van Tartwijk, passed 5 to 0.

IV. Consideration of the Minutes of December 19, 2016

Members reviewed the meeting minutes for 12/19/16. There were no changes.

MOTION: To accept the minutes of the December 19, 2016 minutes as written. By Ms. Averill, seconded by Ms. Mills, passed 5 to 0.

V. Other Business

 A Election of officers for 2017

Mr. Hollinger proposed the following slate of officers for 2017:

Chairman Thomas Hollinger

Vice Chairman Jane Boyer

Secretary Susan Averill

MOTION: To elect the following slate of officers to serve through 2017:

 Chairman Thomas Hollinger

 Vice Chairman Jane Boyer

 Secretary Susan Averill

 By Mr. Hollinger, seconded by Ms. Mills, passed 5 to 0

 B. Design Guidelines Workshop – Scheduling next meeting

Mr. Hollinger wants to schedule the next workshop prior to the regular HDC meeting which is on

Monday, March 20, 2017. Mr. Hollinger and members decided that the best date is March 10, 2017 at 7:00 PM in the Land Use Conference Room. The clerk will file the Special Meeting Notice with the Town Clerk.

VI. MOTION: To include subsequent business not on the agenda:

Discuss HDC member reassignments and the addition of an alternate

By Mr. Hollinger, seconded by Ms. Mills, passed 5 to 0.

Mr. Hollinger welcomed newly elected alternate Bill Fairbairn to the Commission. The HDC needs to replace former regular member George Krimsky. Mr. Hollinger suggested reassigning alternate Sally Woodroofe to a as a regular member. That means the HDC needs another alternate. Mr. Hollinger checked his files and found profiles of people contacted previously for the 1st alternate replacement and will contact those people to see if they are still interested in serving. Executive Session will be held after the March 20th meeting to choose the additional alternate. Mr. Hollinger then files a request with Mark Lyon for approval.

VII. Adjournment

Since there was no further business to discuss, Mr. Hollinger adjourned the meeting at 7:30 PM

SUBMITTED SUBJECT TO APPROVAL,

Respectfully submitted,

Janice Roberti, Historic District Clerk

March 1, 2017