**TOWN OF WASHINGTON**

**WASHINGTON HISTORIC DISTRICT COMMISSION**

**Calhoun-Ives, Sunny Ridge and Washington Green Historic Districts**

**Minutes – June 17, 2019**

**Members Present:** Mr. Hollinger, Ms. Boyer, Ms. Averill, Ms. Woodroofe, Ms. Mills

**Alternates Present**: Mr. Rimsky

**Alternates Absent:** Mr. Fairbairn, Ms. Van Tartwijk

**Clerk**: Ms. Buell

With a quorum Present, Mr. Hollinger called the meeting to order at 7:05p.m.

**Consideration of Minutes**

Members reviewed the minutes from the May 20, 2019 meeting and made no corrections.

***A motion to accept the minutes as written for the May 20, 2019 meeting of the Washington Historic District Commission was called by Mr. Hollinger, seconded by Ms. Averill Passed 5-0 vote.***

**Unfinished Business**

**Update on Letters**

Mr. Hollinger handed out drafts of letter that he wrote to Real Estate Agents, Attorneys, Historic District Residents, Mr. Jenks, and Plain Goods. Mr. Hollinger read the letters that he wrote out loud to the commission members. The commission member reviewed and gave suggestions for revisions to the letters. The commission discussed which real estate offices, and Attorney’s should receive the letters. Mr. Hollinger will be meeting with the historic district clerk to finalize the mailing list and to review the changes to the letters that the commission members recommended.

Mr. Hollinger read the letter he wrote to Plain Goods about receiving a 2019 Award of Merit from the Connecticut Trust for Historic Preservation for their restoration work.

Mr. Hollinger read the letter he wrote to Mr. Jenks. The Commission members gave suggestions for revisions. The commission members want to ensure that the houses in the Historic District have a COA before a building permit is issued. They discussed several ideas to have these properties stand out, such as different color files in the building department, to ensure that the appropriate steps are taken when an applicant submits an application for a building permit.

**Delay of Demolition Ordinance**

Mr. Hollinger tabled this to next month because Mr. Fairbairn was absent from the meeting.

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**97 Calhoun Street**

The commission is still waiting for a certificate of appropriateness to get submitted to them regarding the basketball court.

**Other Business:**

**Process for declaring a property a Historic Property**

Mr. Hollinger expressed concern regarding 72 Upper Church Hill Road, Carnicke Farm, which has been recently been put up for sale on the market. The Victorian house and barns on the property are old classic Connecticut. Attached to one of the barns is the original school houses from the town. This property is not currently listed as being a historic property in the town of Washington, CT. Mr. Hollinger researched what it would take to declare this property historic which would entail a study group, and the process takes around two years to complete. The commission discussed the great loss to the community when the John Gunn house was torn down a few years ago. The commission is going to try to contact the owner to see if they are interested in ensuring the preservation of this property because of the homes notable history to the town.

***Motion to adjourn the meeting at 7:59p.m. By Mr. Hollinger, seconded by Ms. Boyer Passed 5-0 vote.***

 Karen Buell

Karen Buell, Historic District Commission Clerk

June 19, 2019

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