**TOWN OF WASHINGTON**

**WASHINGTON HISTORIC DISTRICT COMMISSION**

**Calhoun-Ives, Sunny Ridge and Washington Green Historic Districts**

**Minutes – May 20, 2019 – Public Hearing**

**Members Present:** Mr. Hollinger, Ms. Boyer, Ms. Averill, Ms. Woodroofe

**Members Absent:** Ms. Mills

**Alternates Present**: Mr. Rimsky, Mr. Fairbairn, Ms. Van Tartwijk

**Clerk**: Ms. Buell

**Others**: Ms. Anson, Ms. Russell, Mr. Lorenti

With a quorum present, and the alternate Mr. Rimsky seated for Ms. Mills, Ms. Van Tartwijk not seated, Mr. Hollinger called the meeting to order at 7:02 p.m., and Mr. Fairbairn showed up several minutes later.

**Public Hearing on Ms. Russell’s Application**

The Commission clerk read the application submitted by Ms. Russell for 8 Parsonage Lane for a Certificate of Appropriateness for a new roof that has already been installed. Ms. Russell spoke to the commission and explained why she had to have the roof replaced. She was unaware that she needed to get the Certificate of Appropriateness from the Historic District Commission. She spoke to several contractors regarding different types of roofs, the cost, and maintenance for each type of roof. The contractor she hired did get a permit from the town of Washington building department so she thought she had taken to proper steps to have the roof installed. The commission had a brief discussion on how to get the building department to recognize which houses are in the historic district so that the correct steps are taken in the future.

***A motion was made by Mr. Hollinger to close the public hearing on Ms. Russell’s application for a Certificate of Appropriateness for a new roof at 8 parsonage Lane. Seconded by Ms. Boyer and passed 5-0.***

**Regular Meeting**

Mr. Hollinger called the regular meeting to order at 7:16 p.m., and seated Ms. Averill, Mr. Hollinger, Ms. Boyer, Ms. Woodroofe, and Mr. Rimsky (for Ms. Mills)

**Consideration of Ms. Russell’s Application**

A brief discussion regarding how to make sure that everyone works together to preserve the historic district in the town of Washington. The commission is trying to insure that the home owners, realtors, Attorneys and town officials are aware of the process that is required for a home in the historic district.

***Motion to approve the Certificate of Appropriateness submitted by Ms. Russell, 8 Parsonage Lane for the application of a new roof (roof already installed), This certificate expires in one year, by Mr. Hollinger, seconded by Ms. Averill passed 4-0-1, Ms. Woodroofe abstained from the vote*.**

**Consideration of Minutes**

Members reviewed the minutes from the April 15, 2019 meeting. There were no corrections.

***A motion to accept the minutes as written for the April 15, 2019 meeting of the Historic District Commission was called by Mr. Hollinger, seconded by Ms. Averill passed 3-0-2, Ms. Woodroofe and Ms. Boyer abstained because they were not at the April 15, 2019 meeting.***

**Unfinished Business**

**Delay of Demolition Ordinance**

Mr. Fairbairn gave an update on the proposed delay of demolition ordinance. The commission discussed the importance of the delay of demolition ordinance, to preserve the historic value of a community. The commission discussed when the best time would be to hold a town meeting regarding the proposed ordinance.

**New Preston/ Village District**

Mr. Hollinger gave an update about the Conservation Commission Meeting he attended regarding the New Preston/ Village District. He wants to meet with the business owners in New Preston. The commission also discussed the upcoming presentation about the New Preston Falls that will take place on May 30, 2019, 6:30 pm at the Gunn Memorial Library.

**New Business**

**Communication about Historic District with Residents**

The commission wants to send letters to residents, Attorneys and real-estate agents to inform people about the historic district and its policies.

***Motion to discuss business not on the agenda, regarding a letter to Plain Goods, By Mr. Hollinger, seconded by Mr. Rimsky passed 5-0 vote.***

**Other Business**

The historic commission would like to send a letter of congratulations to Plain Goods in New Preston for winning the Award of Merrit from the Connecticut Preservation Awards 2019. The commission had a brief discussion about the work Plain Goods had done to the building.

Mr. Hollinger expressed an interest about learning the historic background for 2 Wykeham Road. Ms. Clement has asked Mr. Hollinger for help find historic information about the property. The commission discussed the background of the Washington Green area.

The commission asked for an update on the Washington Club’s paddle tennis court, 92 Green Hill Rd., application. The commission discussed the findings from the zoning board of appeals, and the Washington Club is going to find out if the members want to go through the expense of building a paddle tennis court.

***Motion to adjourn the meeting at 7:58 p.m. By Mr. Hollinger, seconded by Ms. Woodroofe passed 5-0 vote.***

Karen Buell

Karen Buell, Historic District Commission Clerk

May 23, 2019

 \* Filed subject to approval

\*\* All documents are on file in the land use office, and a digital recording of the meeting is available upon request.