Town of Washington

Board of Finance

*November 19, 2018*

Present: Members: Michael Jackson, Craig Schoon, Sally Cornell, Liddy Adams

Alternates: Keith Templeton, Phyllis Allen, Matt Cain

 Selectmen: Mark Lyon,

 Treasurer: Linda McGarr

 Guest: Michelle Gorra

Chairman Michael Jackson called the meeting to order at 5:00 p.m.

**Minutes:** A motion to approve the October 15, 2018 unanimously approved.

**Tax Collector Report:** Question on suspense list - The suspense write off policy is state statue and after 15 years the amount comes off the list. The Tax Collector still collects on the suspense list.

**Treasurer Report:** Question on the money set aside for the housing trust. Linda McGarr stated she has not received a request for the money. Per Mark Lyon the housing trust is still waiting on the state for the funding.

**Selectman:** FirstSelectman Mark Lyon gave the report:

* Things look good.
* First snow fall will come under general maintenance not winter maintenance. mostly overtime expense
* Will be an increase on legal. David Miles retired and we are now using Randy DiBella from Cramer & Anderson to do our legal work and the fees are higher.
* Two more bridge project have started and we are waiting on the final paperwork on the two bridges that are finished

**Financial Reports**: All good. Comment on the assessor assistant – the position was vacant but has recently been filled. The candidate came through the Northwest Training program that we are part of.

Revaluation is almost done. The assessor does work extra for revaluation and is paid through the revaluation line item.

**Education:**

* There was a ground breaking. They are looking to take in freshman and sophomores. Applications for the program are sent directly to the state and then given to the town hopefully in February 2019.
* Things are on budget so far for the new Ag-Science program. Bids are under budget.
* Michelle Gorra came to the meeting to give an update on the future budget meetings that are coming up in February 2019. The budget will be different this year because of the Ag-Science program. They want to make sure there is good communication with the towns so everyone understands the increase in the budget.
* Michelle would like to present the Board of Education budget updates to Board of Finance at the March meeting.

 **Old Business:** None

**New Business:** None

**A motion to adjourn at 5:19 by Michael Jackson and unanimously approved.**

**Next Meeting: December 17, 2018**

 Respectfully submitted,

 Linda Kennedy Gomez

 Financial Administrator