Town of Washington

Board of Finance

**November 16, 2015**

Present: Members: Michael Jackson, Sally Cornell, Craig Schoon,

Jack Boyer, Ed Bent, Barbara Brown

Alternative: Keith Templeton, Phyllis Allen

Selectmen: Mark Lyon, Dave Werkhoven

Treasurer: Linda McGarr

Chairman Michael Jackson called the meeting to order at 5:00 p.m.

**Minutes:** Minutes of the October 19, 2015 meeting were approved with no changes

**Tax Collector Report:**

* Jack Boyer requested that the tax collector come to the next meeting for follow up on the collectables
* Per Mark Lyon the board of selectman met with the tax collector and is moving forward on the two oldest delinquencies that are prior to 2010. They have sent the contract with Attorney Adam Cohen to David Miles, the town attorney, to review. Once approved and signed they will proceed.
* A question on what “suspended” means on the tax collector report. Suspended accounts are those accounts that are delinquent and that are approved each year to be suspended. Suspended accounts are mostly personal property and motor vehicle tax that they have not been able to collect. With the new program they have been able to collect on some of the suspended accounts.

**Treasurer Report:**

* Question on what is the recycling account. The account’s income is rebates that the town now gets on recycling and also a disbursement of funds from Bristol Resource from when it dissolved. The recycling bins are paid for out of this fund. The hope is that someday to use some of the money to do improvements at the transfer station.
* Question on the differences on “General Fund” balances sheet and the Treasurer reports. Some line items on the “General fund” balances sheet represent year end numbers. These numbers will change once the audit is finished. Not all accounts on the Treasurer Report are on the “General Fund” Balance Sheet but are on their corresponding Balance Sheet ie. “Housing fund” “Greenways” etc.

**Selectman:**

* Mark reported that the normal operating budget is moving along as excepted.
* Mark And Linda McGarr met with Rico Melaragno, the auditor
  + Rico is still waiting on Pension Consultants for the pension reports
  + Extension has been signed
  + Two items that need to be address for overages in departments
    - The Highway Departments has an over of $40,636.00 which was created by winter maintenance overage of $118,000. Rico said we could shift funds from “town aid road” but per Mark we have committed those funds to capital projects. We will have to have a town meeting to appropriate those funds. It will have to be sometime between Thanksgiving and Christmas or sometime after the New Year to appropriate the $40,636.00 funds out of the fund balance.
    - Recreation was over by $145.00 mainly because the overage in maintenance in the senior van which was about $8,000 in repairs. A grant was applied for a new Van but we did not get it so we will reapply again this year. The Board of Finance has unanimously approved to appropriate $250.00 in funds to cover the overage in the recreation department.
  + Nonrecurring Capital Expenditures were reviewed for projects that are done. The Board of Finance unanimously approved to have $83,228.92 of expenditures from the Nonrecurring Capital appropriated back into the fund balance.
* Economic Development: Michael Jackson has agreed to be the Board of Finance represented on the economic Development committee
  + Dan Sheer, Tony Bedini, Wayne Hileman, Howard Rosenfeld from business association have been concern that there has been a lack of “meet” coming from Gorman & York. They have a schedule conference call. The committee wants more than a power point presentation of what they saw. The Jocelyn Ayer who is the lesions with the other 8 town reported that they have had the same concerns. The other towns have been working with them for 10 months. Talk that they may look at the 30 day cancelation agreement.
  + Ted reported that he was not impressed with their presentation. Mark reported that most were not. Ted reported he received a PR email from the consultation group that is doing the social media and that it was even worst and weak.
  + Jack Boyer stressed that all because this may not work, that the town should not quit on the idea. Mark assured that the committee once formed would continue in the right direction.
  + Retail has been the focus mainly because of the open store front. Michael notes you don’t want to focus on business until we can education the children coming here. At least the Agri – STEM program was passed.
  + We do have some business in town like Momix, Pilobus, Berkshire Photonics which we should work with to keep them in town.

**Financial Reports:** No questions

**Board of Education:**

* Agri – Science passed by a large margin. There is going to be a meeting with the other towns to figure out the sequence of the cash is so we don’t get in the position that we are putting up the cash and the state is not putting up their cash. Our share is estimated to be 5 million which will go over the next 2 -3 years.

**Old Business: None**

**New Business: None**

The meeting was motioned to adjourn at 5:18

Respectfully submitted,

Linda Kennedy Gomez Financial Administrator

**Nonrecurring Capital Expenditures Projects Complete:**

**2006-07**

T. N.P. Boys Club Chimney\Roof 6,389.00

**2009-10 Vehicles & Equipment**

E. Hwy. Garage Generator\Hookup 7,490.92

**2010-11 Building & Property**

B. Financial Rev. Implementation 233.37

**2011-12 Road Program**

H. Storm Damage Alfred TM 12-8-11 66,169.71

Vehicles & Equipment

E. Highway Backhoe Replacement 1,981.16

**2013-14 Vehicle & Equipment**

C. Fire Extrication Equipment 631.05

**2014-15 Building & Property**

G. Town Hall Lower Windows 146.69

Vehicles & Equipment

E. Police Body Armor Body 187.02

TOTAL 83,228.92

Approved 11/16/2015 Back to Fund Balance