

TOWN OF WASHINGTON
Parks and Recreation Commission
Minutes
September 20, 2021

Minutes are subject to the approval of the Parks and Recreation Commission.

Present: Chairman C.J. Kersten, Commissioners Joe Fredlund, Carrie Rowe, Greg Kraft, Ray Reich, Sheila Anson, Alice Demeo. Coordinator, Connie Chapin; Clerk, Mary Anne Greene.

Call to Order: Vice-Chairman Sheila Anson called the meeting to order at 5:35p.m.

Approval of Minutes:

- **Motion:** To approve the minutes of the July 12, 2021 meeting of the Parks and Recreation Commission. By Joe Fredlund, seconded by Ray Reich and unanimously approved.

OLD BUSINESS:

- **River Walk Pavilion:** Connie Chapin reported that safety inspections at the Pavilion have been completed including: Fire Control – stove and fire extinguishers and Fire Marshall – outlets, ground plugs, etc. Larry Cable will be repairing the door to the storage closet. Liz Gugel has retired as Pavilion Attendant. Temporary coverage for cleaning the facility has been arranged however there was discussion as to covering the cost of hiring someone on a more permanent basis going forward. Connie suggested raising the hourly rate paid. Several Commissioners suggested adding a “cleaning fee” to the rental fee. **Motion:** To determine an appropriate cleaning fee (based on the type of event, duration, etc.) to be added to the rental fee, beginning next season. By Greg Kraft, seconded by Carrie Rowe and unanimously approved. Commissioners also discussed usage of the Pavilion and park area for events that span multiple days, suggesting that the deposit amount be based on the number of days used. More discussion on these items to follow.
- **Beach/Boat Ramp:** Connie reported that the boat ramp was hit by a boat. Larry Cable was able to repair. The ladder on the swim dock was repaired by Ralph Averill – Beach Caretaker, and the condition of the swim dock for next season will be evaluated. Connie would also like to determine if the salaries paid to our lifeguards are in line with other area beaches.
- **Harvest Festival:** Sunday, October 10th – 9:00am – 5:00pm at River Walk Park. This event is co-sponsored by the Parks and Rec Commission and the Washington Business Association. There will be antique tractors for picture taking, trackless train rides, 2 bands, food trucks, mobile pub, food vendors, etc. Carrie Rowe asked the Commissioners to be available to help with volunteering at different areas.
- **Morning Swim:** The pool is again open for morning swim. Dave Werkhoven is the new Moderator. The cost to join the program is \$40 per month.
- **Holiday in the Depot:** Washington Montessori students will be singing as well as students from Washington Primary School. Connie will be meeting with John Gueniat and Jesse Travers to discuss the installation of Christmas lights at the Town Hall.

NEW BUSINESS:

- **Pavilion Reservation Concerns:** See above under Old Business.

- **Beach Job Descriptions:** Connie suggested that the Commissioners consider adding maintenance and upkeep of the Boat Launch area to the attendant's job description. She has also spoken with the Beach Caretaker re: trimming and weeding.
- **Incident reports:** Connie suggested that reports be filed and kept on record when an incident, such as the boat launch dock being hit by a boat, occurs. This could apply to any "accident" on Town property.
- **Senior Project – Basketball Courts at WPS:** Connie has been contacted by a Senior regarding improvements to the courts as a Senior Project. She will be meeting with the student. The Commissioners would also like him to come to a meeting to present his project.
- **Lights at Tennis Courts:** Carrie Rowe inquired about installing times lights at the tennis courts at the Primary School. It was suggested she check with the Town's Land Use Office/Zoning to inquire if there were lighting restrictions/guidelines.

Adjournment: The meeting was adjourned at 6:37p.m. as there was no further business for discussion.

Respectfully submitted,
Mary Anne Greene
Clerk