

**TOWN OF WASHINGTON**  
**WASHINGTON HISTORIC DISTRICT COMMISSION**  
**Calhoun-Ives, Sunny Ridge and Washington Green Historic Districts**

**Minutes – March 18, 2024**

**via teleconference**

**Members Present:** Mr. Hollinger, Ms. Woodroofe, Ms. Averill, Ms. Mills (7:24 pm)  
**Members Absent:** Ms. Boyer  
**Alternates Present:** Mr. Rimsky, Mr. Fairbairn  
**Alternates Absent:** Mr. Ferreira  
**Staff:** Ms. Tingley

**Public Hearing**

No public Hearing

**Regular Meeting**

**Call to Order**

Chair Hollinger called the regular meeting to order at 7:02 p.m. and seated himself, Ms. Woodroofe, Ms. Averill, Mr. Rimsky (for Ms. Boyer), and Mr. Fairbairn (for Ms. Mills)

**Consideration of Minutes – February 26, 2024 Meeting**

Amendment made to eliminate Ms. Allen from **Members Absent** and replace with Ms. Averill.

**Motion: To accept the minutes for the February 26, 2024 meeting as amended. Motion put forth by Ms. Woodroofe seconded by Mr. Rimsky. Passed unanimously.**

**New/Other Business**

*Historic District Signage*

Chair Hollinger informed the commission that he emailed J. Brinton with the commission approved historic district signs that they wish to have made up. Chair Hollinger was assured by J. Brinton that he will get the necessary encroachments from the state/town and get the signs made. The commission is asking for 6 signs to be made naming the 3 historic districts.

*Expansion of Historic District*

The commission referred to Mr. Ferreira's excel sheet regarding the possible inclusion of New Preston Hill, Lower Church Hill, Nettleton Hollow, and Old North Rd. as historic districts. Chair Hollinger mentioned that first, the commission needs to determine if the residents on these roads want to be in a

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historic district. Chair Hollinger asked those commission members who know people on these streets if they would approach them to see if they would be willing to ask their neighbors regarding any interest in forming/expanding the historic district to include their street/area. Mr. Hollinger will approach his contact on Nettleton Hollow and New Preston Hill and Mr. Rimsky will approach a couple of residents on Old North Road as well as a contact on New Preston Hill. The commission would also like an updated list showing current property owners in the town's historic districts. Chair Hollinger will be contacting clerk to discuss this in further detail.

#### *Resurveying Historic District*

A discussion ensued regarding the possibility of having the historic district resurveyed for new updated maps. It was decided by the commission that a resurvey is not needed. Mr. Fairbairn mentioned it was not necessary to have the districts resurveyed because, unless there had been changes, the legal description/perimeter sketch of the historic districts are described in the town of Washington's book of ordinances. Mr. Fairbairn will be investigating properties contiguous to existing districts to determine how those properties might be included into an existing district should the owner request inclusion and report back with his findings at a later H.D. meeting.

#### *Upcoming COA Application*

Chair Hollinger informed the commission of an upcoming COA application that will be on the April meeting agenda for 1 Wykeham Road as well as an application that has yet to be filed for 12 Kirby Road regarding the replacement of 14 windows.

#### **Adjournment**

**Motion: To adjourn the meeting at 7:45 pm by Mr. Fairbairn, seconded by Ms. Averill. Passed unanimously.**

Respectfully Submitted,

*Barbara Tingley*

Town of Washington

Land Use Clerk

03/19/2024

\*Meeting Minutes Subject to approval

A link to access a recording of this meeting: [HDC Meeting 3-18-2024.mp4](#)