

Delay of Demolition

Meeting Minutes

November 2, 2022

Minutes are subject to the approval of the Delay of Demolition Review Committee

1. Call to Order, Sarah called meeting to order at 5:00 PM.
2. Seat the Commission; We have Henrietta De Veer, Sarah Griswold, Dimitri Rimsky, Sarah Blank and Christine Adams- were in session. (Mark Mobley later came into meeting)
3. **Approval of Minutes-** Approve minutes after the amendment of changing Sarah's last name, it was mistyped on the minutes. Motion to approve the minutes with the correction to Sarah Griswold's last name and a few typos. The motion was made by Sarah Blank and seconded by Henrietta, all in favor. Motion carried.
4. **Report of Conversation with Building Inspector** – Sarah and Dimitri visited with Peter Bowman, he's very respective to this commission and seems to be very enthusiastic about helping this commission. Dimitri spoke to Jim, he has a list of things that need to be done by the town forms one of which was brought to our attention by Tom Hollinger. In the DOD section of the online forms there was no mention of our local ordinance and that it should be noted predominately at the top of the page. It was also brought to Peters attention and he agrees, he added it to the list of corrects of things that have to be made. A link to the ordinance on the town website should be at the top, saying any applications for demolition should be noted. Also going to make changes to the form itself so there's a notable checkbox and advisory sentence saying that if you intend on having extensive renovation or demolition to your home; that you should notice this, and the age of the building has to be noted. Hoping he should have these changes made. The assessor's office has the dates of the buildings. Peter in the building department should have the master list. Sarah asked a good question and was curious that if there's any ramifications for people who don't follow the delay of demolition restrictions as of now lots of towns only have a \$500 fee fine, we need to research what the penalty is. Dimitri will look into the ordinances and Sarah Blank will look into the laws. We'll revisit this topic.
5. **Discussion of Criteria** – Of the assessment criteria. These were the 3 sources Sarah used for complying the list. These are standards for designation for the national state register. When we drafted the ordinance, we realized the ordinance was a hesitation in the process to give the town and commission an opportunity to try and stop the destruction of the building, that is significant enough to stop it. The best that we can do is try and talk someone out of destroying it and if we can't do that after 120 days, the best we can do is levy a fine. The Criteria Includes: Integrity, Association with and Embody. **(The draft has been emailed to all members)** the note about alterations, alterations can be part of a building's history (ones made historically) that need to hold their integrity. Each house we see is more than likely going to be on a case to case basis, possibly rank each Criteria on a 1-5 ranking scale. If the house is older than 75 years old the application then comes to the DOD and it falls to us to validate why it should be delayed in its demolition. The goal of this is to establish a basic list to add to the website so the public

knows what we're looking for. Dimitri made a motion to approve the criteria as current with possible amendment, Sarah Blank seconded this motion, all in favor.

6. **Report of Data Base Development-** Bottom line is IT doesn't think we have the capabilities to do this at this time. We can provide the means to show the list of addresses of who's covered in this. People who have direct access to this would be this commission, land use and the building department. We talked about a laptop for property records, the laptop became more complicated than we thought it would. Henrietta was very comfortable with them putting a computer in the property records as a repository. The proposal was for it to reside in the Historic District Commission, but still be this commission who has access to it. The list would be a list of addresses, it will be available to the building inspector as public access. With everything being online, the actual reality everyone's going to be seeing the images online, so the quality of the camera resolution shouldn't be a huge issue.
7. **Other Business;** Dimitri used to host an evening conversation at the Gunn Library, had a conversation with the new curator at the museum, she wanted a theme; Dimitri suggested Houses that were remembered that are gone that way we could have a public conversation
8. **Next Meeting;** Thursday December 1st 2022 at 5:00 PM
9. **Adjournment,** Motion to adjourn made by Dimitri seconded by Henrietta.
Public; Jim Brinton