

# October 14, 2010

*Minutes are subject to the approval of the Board of Selectmen.*

**Present:** First Selectman Mark E. Lyon, Selectman James L. Brinton.

**Press:** Ann Compton – VOICES.

**Visitors:** Roger Stikeleather, Tyler Smith, Liddy Adams.

## **Call to Order:**

First Selectman Lyon called the meeting to order at 5:31 p.m.

## **Approval of Minutes:**

Motion:

To approve the minutes of the September 30, 2010 Regular Meeting of the Board of Selectmen and the minutes of the October 7, 2010 Special Meeting of the Board of Selectmen.

By Mark Lyon, seconded by Jim Brinton and unanimously approved.

Note:

two recordings (CDs) of the October 7th meeting are available in the Office of the Town Clerk. Due to their length, interested persons may sign one out to take home.

## **Communications:**

Chris Charles email:

The Selectmen's office has received communication from Chris Charles regarding the minutes of the September 16th Board of Selectmen's Meeting. Mark has responded to Chris that if he would like the minutes to state something other than they do, to please submit this in writing and it will be duly noted and his concerns addressed.

**Appointments/Resignations:** None.

## **First Selectman's Report:**

Freedom of Information Complaint Withdrawal:

Written notification from the Connecticut Freedom of Information Commission has been received that Wayne Hileman has withdrawn his complaint as a result of the public meeting held on October 7, 2010. Both the complainant and respondents felt the meeting accomplished what it was set up to do.

Purchase of used generator:

It has been determined that the used generator that Wright Electric has offered to sell to the Town will provide 100% of the power needed at the Town's Highway Department garage. Tower Generator Service has been contacted and they will consult with the Board of Selectmen on what is needed for installation.

ZBA & Material Storage at Highway Department:

Mark has met with Howland Associates and the proposal to construct material storage bins on the Town's Highway Department has been revised to conform with ZBA's recommendations and requirements for set-back regulations, etc. These changes will be brought to the next ZBA meeting.

### Town Newsletter:

The Newsletter will be mailed October 15th to all postal patrons. Of interest, is the Recycling news and the expansion of the Town's accepting of plastics #1 through #7. More types of cardboards will also be accepted. Mark has a meeting with Oliver's on October 19th to further discuss the logistics of these changes.

### **OLD BUSINESS:**

#### Extend Invitation to Bid for Highway Department pick up truck:

Motion:

To extend an Invitation to Bid for a 2008 or newer ¾ ton or 1-ton 4WD pickup truck. Bid may include trade-in of a 1999 F350 4WD Ford pickup truck. Sealed bids will be accepted until October 28, 2010 at 4:30 p.m. at the Office of the First Selectman. Inquiries regarding bid specifications may be made to the First Selectman's Office as well.

By Mark Lyon, seconded by Jim Brinton.

Discussion:

Since discussion of this at the last Board of Selectmen's meeting, specifications have been prepared and are available.

The motion passed unanimously.

### **NEW BUSINESS:**

#### Roger Stikeleather, Gunn Memorial Library Re: Capital Plan:

Mr. Stikeleather, President of the Library Board of Trustees, along with Tyler Smith, Treasurer, presented financial trends, issues, highlights, income, operating expenses, profit and losses, etc. regarding the Gunn Memorial Library and Museum. Selectman Jim Brinton and Board of Finance member Liddy Adams have been attending meetings with the Library Board representing the Town. Currently 24% of the Library's income is from the Town. The Library has made significant changes to their budget – cutting staff, decreasing hours from full-time to part time, etc. The hope is not to cut services or programs. However, donations are down and expenses have increased. Although the Library would obviously be pleased with a larger funding from the Town, they realize, like other organizations the Town supports, there is only so much that can be done – the Town trying to keep its expenses down, keeping taxes low, etc. They have also asked for advice and ideas that could assist them. The Selectmen offered to keep working with the Library, and to discuss further prior to the next budget season. The Library will also be making their presentation to the Board of Finance on October 18th.

#### Setting of E-Waste Disposal Fees at Transfer Station:

Due to changes made by the State, it has become mandatory not to charge for some items that can be brought to the Transfer Station for disposal. Motion: Per Ordinance 306D, Transfer Station Regulations, amended November 2008, the Board of Selectmen has the authority to change disposal fees. Therefore, effective immediately, the following charges apply for the disposal of E-Waste:

#### Free of Charge:

All size televisions, computer monitors

Computer towers, printers, laptop computers

#### \$1.00 Fee:

cell phones, pagers, PDAs

fluorescent light bulbs

#### \$2.00 Fee:

digital cameras, small speakers

telephones, answering machines

(straight & u-shaped)  
ink cartridges

camcorders, computer keyboard  
mouse/peripherals

**\$3.00 Fee:**

game systems, stereos (per piece)

**\$5.00 Fee:**

tape/VCR/CD/DVD players  
electronic typewriters, projectors  
fax machines  
desktop scanners & copiers

**\$10.00 Fee:**

microwaves

**25 cents per pound:**

floor model copiers  
non-PCB ballasts

Per Mark Lyon, seconded by Jim Brinton and unanimously approved.

**RFP Contour Mapping Shepaug River Floodplain from Route 47 Bridge to Washington Primary School:**

Mark Lyon explained that Lenard Engineering has been hired to coordinate this project, to prepare the Proposal Specifications, etc. Motion:

To request a written fee proposal for ground and photogrammetric survey work of a portion of the Shepaug River Flood. A description of the work may be obtained from the Office of the First Selectman. Proposals are due on or before 4:30 p.m. on Thursday, October 28, 2010.

By Mark Lyon, seconded by Jim Brinton and unanimously approved.

**Visitors:** None.

**Adjournment:**

Motion:

To address the meeting at 6:20 p.m. as there was no further business for discussion.

By Jim Brinton, seconded by Mark Lyon and unanimously approved.

Respectfully submitted,  
Mary Anne Greene  
Selectmen's Secretary