

TOWN OF WASHINGTON
Board of Selectmen
Minutes
June 25, 2020

Meeting held via video conferencing.

Minutes are subject to the approval of the Board of Selectmen.

Present: First Selectman James L. Brinton, Selectmen Jay Hubelbank and Michelle Gorra.
Public: Leslie Anderson, Joan Lodsins, Chris Charles, Dan Sherr, Wayne Hileman, Susan Smith.

Call to Order: First selectman Jim Brinton called the meeting to order at 5:30p.m.

Approval of Minutes:

- **Motion:** To approve the minutes of the June 11, 2020 meeting of the Board of Selectmen with the addition of approving the minutes of the May 28, 2020 meeting as well. By Jim Brinton, seconded by Jay Hubelbank and unanimously approved.

Communications: None.

Appointments/Resignations: None.

First Selectman's Report: Jim Brinton reported the following:

- **Town Hall Offices** are now open to the public by appointment only from 9:00a.m.-3:30p.m. Appointments should be made with individual offices. A more complete opening is scheduled for the first or second week of July. Protocols will be followed strictly. In order to keep the number of people coming into the tax office to pay taxes, the public is reminded they can mail in their payments.
- **COVID-19 testing** was held at the Washington Primary School grounds on Saturday, June 20th. 180-200 people were tested. The event was very well organized. The number of positive test results has not yet been received. There were some difficulties reported with on-line registering. Another testing may be scheduled for some time later in July. Information will be found on the Town's website.
- **Town Beach Opening** on June 20th has gone well. Maximum capacity for the beach is 40.
- **Steep Rock Preserves** are seeing fewer numbers of people.
- **Sing Out Connecticut** held on the front lawn of the Town Hall on June 20th was fantastic and very well received!
- **Region #12 Graduation Ceremonies** went very well. Graduates appreciated the support of the townspeople of Washington, Roxbury and Bridgewater!

OLD BUSINESS:

- **Adoption of Town Employee Job Descriptions: Motion:** To adopt the Job Descriptions for all Town Employees. They have been written and reviewed. By Jim Brinton, seconded by Jay Hubelbank and unanimously approved. They will be distributed to employees and posted on the Town's website.
- **Board of Assessment Appeals:** Jim Brinton met with Assessor Delisse Locher to discuss the

- current vacancy on the Board of Assessment Appeals. In order for the Board members to make informed decisions education and training needs to be done. Joan Lodsins has expressed interest in serving on the Board and expressed her continued interest.

NEW BUSINESS:

- **Invitation to Bid: Motion:** The Town of Washington extends an Invitation to Bid to Repair/Replace the front walkway of Bryan Memorial Town Hall. Sealed bids are due in the Office of the First Selectman, Bryan Memorial Town Hall, 2 Bryan Plaza, P.O. Box 383, Washington Depot, CT 06794 by 4:00 p.m. on July 9, 2020. Bid will be opened at the Board of Selectmen's meeting on July 9, 2020. The Town of Washington reserves the right to reject any and all bids and to award in the best interest of the Town of Washington. By Jim Brinton, seconded by Jay Hubelbank and unanimously approved.
- **Resolution for Affordable Housing Plan grant: Motion:** To approve the following:
RESOLVED, that the Washington Board of Selectmen may apply for and accept planning grant funds to prepare and adopt an Affordable Housing Plan under the provisions of § 8-30j of the Connecticut General Statutes ("CGS").
FURTHER RESOLVED, that Jim Brinton, as First Selectman of the Town of Washington, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Washington and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents. By Jim Brinton, seconded by Michelle Gorra. Discussion: Michelle explained that the grant, in the amount of \$12,500 will be applied for by NWCOG and funds will be used to develop a plan for the Town. The motion passed unanimously.

Visitors:

- **Joan Lodsins** inquired about the re-opening of the Senior Center. Jim Brinton explained that the Senior Bus is now running again for medical appointments only. Senior Director Pam Collins will be starting some classes following certain safety protocol.
- **Michelle Gorra** thanked the Washington Garden Club and the Highway Department for the lovely hanging flowers in Bryan Plaza.

Adjournment:

- **Motion:** To adjourn the meeting at 5:54p.m by Michelle Gorra, seconded by Jay Hubelbank and unanimously approved.

Respectfully submitted,
Mary Anne Greene
Selectmen's Assistant