

November 22, 2011

Minutes are subject to the approval of the Board of Selectmen.

Present: First Selectman Mark E. Lyon, Selectmen Dick Carey and Susan Jahnke.

Public: Nick Solley, Rod Wyant, Gary Fitzherbert, Rocky Tomlinson, Joan Lodsins, Leslie Anderson.

Call to Order: First Selectman Mark Lyon called the meeting to order at 5:30p.m.

Approval of Minutes:

Motion:

To approve the minutes of the November 9, 2011 Regular Meeting of the Board of Selectmen.

By Mark Lyon, seconded by Dick Carey. Susan Jahnke abstained. The motion passed.

Communications: None.

Appointments/Resignations:

Resignation of Ted Bent as an alternate member to the Housing Commission:

A letter dated November 20, 2011 from Ted Bent has been received notifying the Board of Selectmen of his resignation as an alternate to the Housing Commission, effective immediately. A copy of the letter is attached to these minutes filed with the Town Clerk.

Resignation of Wayne Hileman as a regular member of the Housing Commission:

A letter dated November 18, 2011 from Wayne Hileman has been received notifying the Board of Selectmen of his resignation from the Housing Commission effective December 31, 2011. A copy of the letter is attached to these minutes filed with the Town Clerk.

Motion:

To accept the resignations of Ted Bent and Wayne Hileman with gratitude for their respective one year and six years of service to the Town on this Commission.

By Mark Lyon, seconded by Susan Jahnke and unanimously approved.

First Selectman's Report:

Mark Lyon reported the following:

FEMA Declaration:

The preliminary damage assessment has been performed in the Town of Washington regarding the October 30, 2011 Storm Alfred. The Town will be eligible for 75% reimbursement for qualifying expenses as a result of the storm. A kick-off meeting will be held for area towns, a FEMA representative will be assigned to the Town to review the necessary paperwork – time cards, invoices, emergency operations, etc. This is in addition to the FEMA application for Storm Irene in August.

EX-budget appropriation:

Mark explained he has requested an ex-budget appropriation of \$220,000 from the Board of Finance for

non-budgeted expenses incurred as a result of Storm Alfred.

Governor Malloy's and CCM's Post Storm Committee Meeting:

Mark attended and testified.

Shinar Mountain Road and Mygatt Road plans

have been received from Arthur Howland Associates and WMC Engineers respectively. They will be reviewed at a Special Board of Selectmen's Meeting to be scheduled.

Council of Small Towns Meeting

is scheduled for December 14th for newly elected and veteran municipal officials.

OLD BUSINESS:

Opening of Bids for Clearing and Grubbing at Town Highway Garage property:

The following bids have been received:

- | | |
|------------------------------------|-------------|
| 1) TMC Excavating, Washington, CT | \$ 8,250.00 |
| 2) A.J. Nordland, Bantam, CT | \$ 4,200.00 |
| 3) FSM Services, New Milford, CT | \$10,250.00 |
| 4) Wyant & Company, Washington, CT | \$ 8,440.00 |
| 5) Oakridge Services, Roxbury, CT | \$ 6,000.00 |

The Selectmen will review with Kevin Smith, Highway Director, and award at the Board of Selectmen's meeting scheduled for December 8, 2011.

Opening of Bids for Electrical Work at Town Highway Garage:

The following bids have been received:

- | | |
|--|------------|
| 1) Eagle Electric, Washington Depot, CT | \$2,121.00 |
| 2) Wright Electric, Washington Depot, CT | \$2,875.00 |
| With suggested option: | \$5,675.00 |

The Selectmen will review with Buildings and Properties Commission and award at the Board of Selectmen's meeting scheduled for December 8, 2011. Dick Carey asked if the B&P Commission felt the option offered by Wright Electric was worthy of consideration, would Eagle Electric be given the opportunity to submit a quote that would include the option. Mark explained they would and as the total job is under \$6,000, would not need to formally be put out to bid.

Opening of RFOs for Engineering Services for Walker Brook Road Bridge:

Mark explained that a Federal Grant has been received for this project that will cover 80% of the cost to replace the culvert. There are specific guidelines that need to be followed because of the receipt of the grant – one of which – was to seek Requests for Qualifications for Engineering Services. A five-member committee will review the RFQs – once selected, fees will be negotiated. The following RFQs have been received:

- 1) Milone & MacBroom, Cheshire, CT
- 2) Weston & Sampson, Rocky Hill, CT
- 3) Tectonic Engineering & Surveying Consultants, Rocky Hill, CT

- 4) Lenard Engineering, Winsted, CT
- 5) WMC Consulting Engineers, Newington, CT
- 6) Purcell Associates, Glastonbury, CT
- 7) Stadia Engineering Associates, Southbury, CT
- 8) Cardinal Engineering Associates, Meriden, CT
- 9) Jacobson & Associates, Cheshire, CT
- 10) GMC Associates, Glastonbury, CT
- 11) Dewberry, New Haven, CT

A meeting will be scheduled with the review committee in the not-too-distant future.

Town Meeting Date and Agenda:

At the last Selectmen's Meeting a Town Meeting was scheduled for December 1, 2011. Since that time the non-budgeted expenditures resulting from Storm Alfred need to be approved by a Town Meeting. In addition, budgeted Legal Litigation Funds have all been used. The Board of Finance has suggested speaking with the Town's legal firm(s) to try to determine an estimate of how much more may be required for the balance of the year. It has been determined that a Special Town Meeting dealing with just this item be scheduled separately.

Motion:

To schedule a Special Town Meeting for December 8, 2011 at 7:30 p.m. to 1) discuss and approve the Town's accepting of Birch Hill Run and Chestnut Lane Road as Town roads, and 2) to approve an ex-budget appropriation of \$220,000 to cover expenditures incurred as a result of Storm Alfred.

By Mark Lyon, seconded by Dick Carey and unanimously approved.

NEW BUSINESS: None.

Visitors:

Rocky Tomlinson inquired as to the status of the proposed cell tower on Town property. Mark Lyon explained that this meeting would be adjourning to Executive Session to discuss this issue as a real estate matter.

Adjournment to EXECUTIVE SESSION:

Motion:

To adjourn the Regular Meeting of the Board of Selectmen at 6:19 p.m. to enter into an Executive Session to discuss a real estate matter.

By Dick Carey, seconded by Mark Lyon and unanimously approved.

The Selectmen re-entered their Regular Meeting at 6:55 p.m.

Adjournment:

Motion:

To adjourn the meeting at 6:55p.m. as there was no further business for discussion.

By Mark Lyon, seconded by Dick Carey and unanimously approved.

Respectfully submitted
Mary Anne Greene

Selectmen's Secretary