

# January 2, 2014

**Present:** First Selectman Mark E. Lyon, Selectmen Richard O. Carey and Jay Hubelbank.

**Public:** Nick Solley.

**Call to Order:**

First Selectman Mark Lyon called the meeting to order at 5:33 p.m.

**Approval of Minutes:**

Motion:

To approve the minutes of the December 19, 2013 meeting of the Board of Selectmen.

By Dick Carey, seconded by Jay Hubelbank and unanimously approved.

**Communications:** None.

**Appointments/Resignations:**

\* Historic District Commission:

Mark Lyon reported that two names have been submitted as possible Historic District Commissioners – there is a vacancy for a full member and a vacancy for an alternate member. Jane Boyer has indicated that a current alternate will most likely be moved up – leaving two alternate vacancies. Mark has contacted the candidates and requested they submit a “bio” if interested.

**First Selectman’s Report:**

Mark Lyon reported the following:

\* Holidays:

Hope all enjoyed their Holidays and best for the New Year for the Town and its residents.

\* Transportation Enhancement Grant:

The draft narrative has been submitted to the State referencing the Depot Study and the POCD. Once the State gets back to the Town with its approval, the legal ads for RFQs will be placed in the papers.

\* Budget Workshops will be begin within the next few weeks to plan for the 2014-2015 Budget.

**OLD BUSINESS:**

\* Amending the 2014 Board of Selectmen’s meeting dates:

Motion:

To change the July 3rd scheduled meeting to July 2, 2014 at 5:30p.m.  
By Mark Lyon, seconded by Jay Hubelbank and unanimously approved.

### **NEW BUSINESS:**

\* Construction management discussion for new Town Garage:

Mark Lyon has spoken with Lenard Engineering re: their submitting a proposal for managing the construction of the building of the new Town Garage. Following discussion, the Selectmen, with input from Nick Solley of the Buildings and Property Commission, felt that although someone will need to be the "go to" person once construction begins, a person, or representative from Lenard who drew up the design plans, would most likely not be needed on a regular/daily basis. Mark will also speak with Building Official Bill Jenks for suggestions. More discussion and decision making will take place once the company who will be constructing the building is chosen.

\* Scheduling of a Special Selectmen's Meeting:

Motion:

To schedule a Special Selectmen's Meeting for Thursday, January 9, 2014 at 4:30 p.m. to open RFPs for the new Town Garage.

By Jay Hubelbank, seconded by Mark Lyon and unanimously approved.

\* Resolution authorizing the First Selectman to sign the Master Municipal Agreement for Construction Projects with the State DOT:

Motion to approve the following:

*Resolved, That Mark E. Lyon, First Selectman, Town of Washington, is hereby authorized to sign the Agreement entitled "Master Municipal Agreement for Construction Projects". This Resolution is adopted by the Board of Selectmen of the Town of Washington, Connecticut, this second day of January, 2014.*

By Jay Hubelbank, seconded by Dick Carey.

Discussion:

Jay Hubelbank asked if there were a time limit placed on this authorization. Mark explained that the Master Municipal Agreement is good for ten years. Projects within that time period will require a "Project Authorization Letter" only.

The motion passed unanimously.

### **Adjournment:**

Motion:

To adjourn the meeting at 5:58 p.m. as there was no further business for discussion.

By Dick Carey, seconded by Mark Lyon and unanimously approved.

Respectfully submitted,  
Mary Anne Greene  
Selectmen's Secretary